

Curriculum Vitae

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EDUCATION:

St. Martins R.C. Secondary Modern
1968 – 1972
Hugh Baird Technical College of Further Education
1972 – 1974
Riversdale Technical College of Further Education
1986 – 1988 evening study
Wirral Technical College of Further Education
1988 – 1991 evening study
Liverpool Polytechnic / John Moores University
Also 1988 – 1991 evening study

QUALIFICATIONS:

MSc. Construction Project Management at Liverpool John Moore's Full time. Completed Sep. 2011. While the economy was still struggling I believed this was the best time to gain my degree, which specialises in separate modules as per the following: Supply Chain Management, Value Management, Project Performance Management, Risk Management, KPI's and Performance Benchmarking, Lean Construction, Value Engineering, Sustainable Construction, Construction Contracts Administration, Construction Industry Environment and Research Methods.

MCIQB Designation Chartered Construction Manager / Full Membership

H.N.C. in Building Studies
Member of Project Management Institute, PMI
Student Member of Royal Institute of Chartered Surveyors RICS
O.N.C. Bridge Course to H.N.C. in Building Studies

Separate Advanced Craft City & Guilds Qualifications Specialising in the following:

<u>COURSE TITLE</u>	<u>RESULT</u>
SITE MANAGEMENT AND PRACTICE -	CREDIT
FORMWORK / SHUTTERING -	DISTINCTION
ADVANCED CRAFT -	DISTINCTION
SHOP FITTING -	DISTINCTION
MAINTENANCE -	CREDIT

City & Guilds Two Dimensional AutoCAD .
City & Guilds A.E.C. Architectural and Engineering Computer Aided Design

	<u>RESULT</u>
Written examination in C.D.M. (Construction Design management)	CREDIT

On going training in Management, Contract Awareness, and Health & Safety etc. over the past 23 years.

PROFILE:

- Over 30 years experience working in construction industry, 25 of those working in management positions.
- Broad Experience of Construction industry from New Build to Refurbishment, Civil Engineering, experience in Design & Build, Fit-out works, competent in Setting Out Engineering and Drainage Design.

- I have experience working on large inner city housing developments, Mixed use Residential & Retail Development, Hospital and Hotel works, Large scale Civil Engineering projects.
- I have overseas experience, am computer literate, proficient in Microsoft Project, Planning Programming and can liaise at all levels.
- I have experience managing Prestige Projects in the Middle East, I was Senior Project Manager on a BD 105 million Design & Build Project at Downtown Al Areen.
- I was Senior Project Manager, Building & Interiors Division. BD 9.7 million Fit-out Contract at Bahrain Financial Harbour. The Clients are GFH Gulf Finance House and Khaleeji Commercial Bank. The project includes the Design & Build Fit Out of 14 Floors of a 54 Floor Tower block and 2nd Floor Mall Bank
- While working in the UK I managed many Large Prestigious Projects including, Albert Dock Marina Development, the Liverpool Liver Buildings Refurbishment / Fit-out.
- In August 98, I successfully completed an 18 month Fixed term Contract with The Ministry of Defence as Resident Engineer / Building Inspector for the New H.M.S. Eaglet / New Royal Naval Headquarters Merseyside.
- I have the experience and knowledge to enable me to communicate at all levels and ensure confidence in the understanding of a project and the requirements necessary to bring that project to satisfactory conclusion.
- I am a problem solver, forward thinker, leader and a team player.

WORK HISTORY:

Project Manager HAJ

**HAJ Project Managers, Quantity Surveyors, Clients Representatives.
November 2011 – Present**

BD 89 Million Four Seasons Hotel Bahrain Financial Harbour April 2013 - present
<http://youtu.be/BzBeoLfcWN8>

Job Role and Responsibilities

- Project Manager Client Rep No. 2, taking over from PM No.2 who has left the project.
- Daily correspondence, via internet, some draft contractual writing for the Engineer
- Overseeing of Consultants ensuring compliance with their scope
- Coordination of Consultants and ensuring correct and timely communications
- Representing HAJ as PM at various meetings Including Bahrain Bay Development / Technical Interface Office (TIO) & TIO Health & Safety Traffic Management etc.
- Monitoring of Progress

Project Manager HAJ

BD Multi Million, New Housing projects, including Public & Private Partnership (PPP) Seconded to Bahrain Ministry of Housing (MOH) Strategic projects Section (SPS) November 2012.

Job Role and Responsibilities

- Member of the Intellectual Think-Tank and new SPS Committee, innovation and standardisation of methods and procedures.
- Setting up of Document Control for SPS and staff training in the system
- Compilation of Standard Methods and Procedures to take the SPC forward
- Ministry Representative at various meetings
- Overseeing of consultants ensuring their deliverables and mitigation of Risk
- Liaison within the various Ministerial departments
- Prequalification of Contractors application for Tender List / preferred Contractors Framework
- Ensuring of compliance with Leadership in Energy and Environmental Design (LEED)

Projects did not start as planned due to assumed internal reasons therefore transferred to Four Seasons Hotel (FSH) Bahrain financial Harbour April 2012 with the view of returning back to the MOH upon completion of FSH.

Project Manager HAJ

BD 4 Million Refurbishment of MODA Mall 1 World Trade Centre Bahrain

Job Role and Responsibilities

- Overseeing the Contracts Administration and procedures, ensuring of Change Management, Risk Management, liaison between the Engineer / Clients Agent, Sub Consultants and Main Contractor.
- Monthly reporting incorporating current programme, review, mitigation, cost reporting, material approvals, RFI's, variations, procurement and design status.
- Chairing of weekly progress meetings representing HAJ.

Liverpool John Moores University

Sep 2010 – Sep 2012

MSc Construction Project Management full time

October 2009 - August 2010

Fulfilled a lifetime ambition of travelling and touring Australia, New Zealand and America.

Senior Project Manager

Ahmed Mansoor Al-A'ali Co. BSC (c) (AMA)

September 2007 – September 2009 Successfully Completed fixed term contract.

December 2008- September 2009 Project Terminated due to global economic downturn.

Downtown Al Areen (Bahrain) <http://www.youtube.com/watch?v=2GsuSn1-N7Y>

BD 105 million Design & Build Project at Downtown Al Areen Bahrain.

Job Role and Responsibilities:

- My duties included correspondence and liaison with the client and consultants working closely with the Design Manager to achieve the design completion, representing the company at progress and design meetings.
- Overseeing the whole of the works ensuring Integration, team building and communications are maximised to achieve the project goal that is successful completion on time and on budget.
- Contractual correspondence dealing with claims and counterclaims collating records and advising the Commercial team of insertion of delays into the programme demonstrating cause and effect on the project.
- Representing AMA during the termination of the project due to global economic downturn ensuring maximum return and final settlement for the company.

September 2007- December 2008

Bahrain Financial Harbour (Bahrain) <http://www.bfharbour.com/index.php>

BD 9.7 million Fit Out Contract at Bahrain Financial Harbour. The Clients are GFH Gulf Finance House and Khaleeji Commercial Bank. The project includes the Design & Build Fit- out of 14 Floors of a 54 Floor Tower block and 2nd Floor Mall Bank.

Job Role and Responsibilities:

- My duties include Site Set up, Compilation of the Health & Safety File, Overseeing of the daily site activities, Programming, Ensuring procurement is ongoing, keeping to deadlines, Weekly & Monthly reports on progress and design status, correspondence to the Clients representative, issuing of drawings to subcontractors, record keeping, raising of Requests for Information and monitoring response, issuing of site instructions, Confirmation of Instructions, None Performance Notices, overseeing QS Variation Register, keeping to budget and senior management / Director liaison.
- Chairing progress meetings with subcontractors and representing AMA at Clients Meetings.
- Overseeing the compilation of O & M Operational & Maintenance Manuals ensuring of issuing of all test certification prior occupation and in line with programme.

This project has been executed, successfully completed and controlled well. The client GFH & KHCB (Gulf Finance House & Khaleeji Bank) is more than happy with the end product and intimated 6 more floors will be issued to AMA with the possibility of more to follow, subject to contract agreement.

Operations - Portfolio Manager / Contracts Manager / Projects Director

WH Snow Contractors Ltd
Liverpool, UK
Nov 2003 – Aug 2007

WH Snow is the oldest family privately owned company in the Northwest of England and have been operating for over 112 years.

Job Role and Responsibilities:

- Overseeing up to 3 Projects at one time.
- My Projects included refurbishment and extension / Fit –Out of existing Grade 2 Listed shops in Bold Street Liverpool City Centre, providing additional apartments. Refurbishment of Bishop Goss Complex to provide office space lifts and disabled access etc. Refurbishment of NVC Vauxhall, providing office space and teaching facilities. Refurbishment of Atlantic House, Hamilton Square, office building, providing open plan offices and new lift. 2 No school extensions and 1No New build School for Liverpool City Council.
- During my last 12 months with WHS, was site based on a Project valued at £6-5 million. Works include a new build 5-storey block of 27 apartments with Retail on the ground floor with basement under. At the rear of the site we are refurbishing the old Pleasant Street School which is a Grade 2 listed Building turning it into 17 apartments and a 3-storey Headmasters house. In between these two developments we constructed an underground car park with car parking over the same with associated external works.
- My Duties included Programming, Client and Local Authority liaison, applying for new Gas & Electric Services for site, ensuring all orders & procurement was in place in a timely manner, document overseeing and control, issuing of Requests for Information, confirmation of Instructions, Variation Orders, registers of all of the same, working to programme and Budget, representing the Company at Client meetings and Chairing progress meetings.

Operations-Portfolio Manager/ Contracts Manager / Project Director - (Building)

Wrenco Contractors Ltd
Merseyside, UK
May 2000 – Oct 2003

Job Role and Responsibilities:

- Projects – New build & Refurbishment Works, Inner City Housing, Civil Engineering, Road Works for Liverpool and Manchester City Council, P.F.I. Scheme (Private Finance Initiative) as one of the main Subcontractors on New Build and Refurbishment of Liverpool Schools, Construction of 7 No.7 storey apartment blocks, roads and infrastructure on the Liverpool City Albert Dock Marina.
- My duties included Estimating, Programming of works, Representing the Company at Client meetings, compilation of Subcontractor register and appraisal, Advising of Building works to a predominately Civil Engineering Company who wished to expand into the "Building Market"

Operations - Portfolio Manager / Contracts Manager/ Project Director

J Build Construction
Liverpool, UK
Mar. 1999 – Apr. 2000

Job Role and Responsibilities:

- Projects – New build & refurbishment works varied workload.
- Duties included ensuring completion of building works, chasing retention money's etc. Void refurbishments works for Liverpool Housing Trust (LHT). Refurbishment of Grade 2 Listed buildings in Hamilton Square Birkenhead i.e. change of use to Apartments, Hotel, Bar & Restaurant.
- Duties Included Site Engineering and Setting out when required, take off and ordering of materials, Managing of Subcontractors, Site Reports, Local Authority and New Electric, Gas and Water Services Liaison.

Project Manager

Crosby Homes
Cheshire, UK

Sep. 1998 – Mar. 1999

Job Role and Responsibilities:

- Projects – Two number luxury detached houses approximately 1 mile apart, one of which was for Roy Keane of Manchester United Football Club. Both houses valued above £2 million each, both running within same time period.
- Duties include Take Off & Ordering of Materials, Site Engineering & Setting out, Site Supervision, liaison with the Client, Local authority and Consultants, Ordering New Electric, Gas Telecom and Water Services .

Resident Engineer of Works / Building Inspector – Fixed Term Contract

T.A.V.R.A. M.O.D. Ministry of Defence
North West of England & Isle of Man TAVR Association
Liverpool, UK
May. 1997 – Aug 1998

Job Role and Responsibilities:

- Project New Build HMS Eaglet / Royal Naval Headquarters Value Approx £6.5 million on Liverpool City Centre Marina Waterfront.
- Duties included, site inspection witnessing of service testing, measuring of progress against the Contractors forecast and identifying weakness in strategy and or labour levels, representing the Client at weekly progress meetings, preparation of progress reports for the Client, issuing of Site Instructions, monitoring of quality and workmanship, ensuring of completion to hand over, liaison with the Royal Navy, Marines and the Main Contractor.

Self Employed Builder

TMcD Design & Build
UK
Feb. 1995 – Apr. 1997

Job Role and Responsibilities:

- Small works, Extensions etc.
- Duties included Estimating and executing works to completion.

Operations - Portfolio Manager / Contracts Manager

Felton Building & Civil Engineering (Design & Build)
Wirral, UK
Jun. 1990 – Feb. 1995

Job Role & Responsibilities:

- Responsible for up to four projects at any one time.
- Duties included Programming of work, Ordering of Materials, Scheduling of same, Obtaining Prices from Sub-Contractors, Site Supervision and Setting Out, Working to Program, Budget, Client and Local Authority Liaison.
- Ensuring and ordering New Electric, Telecom, Gas and Water Services for site.
- Projects included various Design & Build warehouse / office units, alteration works during Shut – down period of major production factory on the Wirral, £10 million New Build Ptarmigan Vehicle Garages for the T.A. (Territorial Army) at Deysbrook Barracks Liverpool.
- Requiring close liaison with the consultants the Design Consultants Sheppard Gilmour, the P.S.A and the Brigadiers representative i.e. Resident Engineer / Building Inspector.
- American owned Associated Octel: Lead Products for Petrol: Civil Engineering works, bridge strengthening, concrete bunds etc. to control potential Chemical spills from pipelines, & plant. New Substations, Safe refuge buildings in case of chemical spills and or leakage. New roadwork's and retaining walls, concrete plinths for pipelines etc.

Project Manager

Fairclough & Foster
Liverpool, UK
Oct. 1989 – Jun 1990

Job Role & Responsibilities:

- Project, New Building Extension / New Reception to Knowsley Council Head Office.

- Duties Included Site Engineering and Setting out, take off and ordering of materials, Managing of Subcontractors, Site reports, Local Authority and New Electric, Gas Telecom and Water Services Liaison, .

Operations - Portfolio Manager / Contracts Manager

Tarmac (**Carillion**) Construction
Wirral, UK
Apr. 1989 – Oct. 1989

Job Role & Responsibilities:

- Responsible for up to four projects at any one time, building works, fit-out works etc.
- Duties included overseeing Projects, Programming, Reports, Representing the Company at Clients meetings.
- Refurbishment of Grade 2 listed Buildings Liverpool City Centre that was Royal Liver Building and the Port of Liverpool Building, New build Staff Restaurant at Lever Brothers Port Sunlight.

Project Manager

Lockwood Construction
Liverpool, UK
Jun. 1988 – Apr 1989

Job Role & Responsibilities:

- Project, Local Authority New Housing Contract, Liverpool City Council.
- Duties Included Site Engineering and Setting out, take off and ordering of materials, Managing of Subcontractors, Site reports, Local Authority and New Electric, Gas and Water Services Liaison,

Trainee Assistant Operations - Portfolio Manager / Contracts Manager.

Hilton Construction
Ellesmere Port, UK
Nov. 1986 – Jun 1988

Job Role & Responsibilities:

- Progressed from General Foreman to Site Agent / Manager.
- Projects included Civil Engineering, New Build and Refurbishment.
- Duties included Ordering Materials, Setting Out Engineering, and Site Supervision on New Build Industrial works and New School Buildings.

Freelance Carpenter / Joiner

June 1978 – Nov 1986

Job Role & Responsibilities:

- **Overseas Experience:** Worked in Holland and Germany as a carpenter / joiner, returned to England and worked for various firms over the next eight years.
- Full history, dates and employers can be provided.
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Time Served Carpenter and Joiner

Holland Hannen & Cubitts / Tarmac (**Carillion**) Construction Aug. 1973 – June 1978
Wirral, UK
Aug. 1973 – June 1978

Job Role & Responsibilities:

- Time Served Carpenter and Joiner, various construction from new build to Refurb & Civil Engineering & Formwork. New Glass furnace for Pilkington's St Helens. Capenhurst Power Station large scale formworks. New Water Treatment, Civil works Manchester.