

## **COVER PAGE**

I am pleased to submit herewith my Curriculum Vitae for subjected position your kind perusal and favourable consideration.

**I'm Certified Project Management Professional (PMP) and Risk Management Professional (PMI-RMP) from PMI; and expert as "Project Management Consultant" and I'm dived in various disciplines such as Project Manager / Resident Engineer / Project Architect / Design Manager / Construction / Technical Manager / Project Controls and Pre Contracts.**

Currently working as Client facing **Project Management and Engineering Consultant as Sr. Project Architect for Arab Engineering Bureau (AEB - Qatar) / under Oman branch Ibrahim Jaidah Architects & Engineers – Oman;**

Previously with

- ✓ **Resolution Engineering Consultancy – Oman: Resident Engineer / Design Manager**
- ✓ **Cushman & Wakefield (PMC) - Asst. Project Manager**
- ✓ **Al Turki Enterprise – Oman – Project Manager /Architect & Planner**

**"Single Point Contact to Client, Consultants, Contractors / Site Management & Facility Management team.**

**15 Years' experience in Construction Industry, with following qualifications and associated membership.**

- ✓ **Certified Project Management Professional (PMI – PMP®) - 2049013**
- ✓ **Certified Risk Management Professional (PMI - RMP®) - 218433**
- ✓ **Post-Graduation in Construction Management**
- ✓ **Bachelor in Architecture – B. Arch**
- ✓ **Diploma in Civil Engineer – D.C.E**
- ✓ **Register Architect – Council of Architecture**
- ✓ **Member of Oman Engineer Society**
- ✓ **Member of Oman Green Building Council**

**Following are the recent Five years projects competed / ongoing;**

- ✓ **Mixed Use Development - Al Fardhan Properties - Muscat – Oman – Ongoing**
- ✓ **New Head Office – QATAR AIRWAYS – Muscat-Oman – Completed -2018**
- ✓ **New Head office – National Bank of Oman – Muscat-Oman – Completed – 2017**
- ✓ **Oman International Development and Investment Company SAOG-Oman - 2014**
- ✓ **Hospitality-Millennium resorts 5 Star - Hotel SPA & Recreation Facility-Completed Oman - 2013**
- ✓ **DuPont Knowledge Center is in Hyderabad – India-2011**

**I'm Specialist in following areas**

- ✓ **Project / Construction Management, Design Management, Construction Planning / Scheduling, Contract negotiations (Pre and Post Contracts), Tender / Bid management, Quality & Safety Management.**
- ✓ **Instrumental in pre / post -construction activities including coordinating and managing the tendering process from floating of tenders to awarding of contracts; coordinating with**

contractors with regard to techno-commercial negotiations, issuing the addendums and circulars as part of tender process, compiling the technical & commercial documents, vendor evaluation, techno-commercial discussions and recommendation for finalizing Contractors as a part of contract management, and awarding the contracts in line with client covenants.

- ✓ Providing management support and leading the Project Kick-off meeting in coordination with Client, review and analyzing Clause 14 construction programme, reviewing and documenting statutory documents, mobilization schedules, reviewing quality standards and managing technical/managerial personnel of the architects, service consultants and related agencies in coordination with constructability and compliance with design intent and Manage the successful delivery of the Contractor's works with coordination of all service works;
- ✓ Will chair a Weekly / Monthly / Technical meeting with the Contractor's and update the weekly monthly reports during construction stage and monitoring the CPI's, SPI's and KPI's..
- ✓ Will lead a team of Architects / Engineers to inspect and verify the architectural works are carried out as designed and shall coordinate with the client's architects and design department to verify that the vision is being implemented and achieved.
- ✓ Provides advice to clients, contractors and sub-contractors on construction technical issues based on extensive experience.
- ✓ Review & Approval of Technical submittals (MAS) and ensuring the contractor follow to project specifications on materials and quality of workmanship; and resolve any technical issues through RFI / Technical Meetings.
- ✓ Commercials certifying running bills, Variations to Engineering Instructions and final accounts;

I am optimistic, a quick learner and highly adaptable this, coupled with my qualifications & professional experience, makes me confident of taking up any challenging opportunities and perform it to the best satisfaction.

I would much appreciate if you could afford me an opportunity to appear for a personal interview, to prove my credentials.

If you would like additional information, please write to e-mail:gorushivaprasad@gmail.com or call +968 94298665

Thanking you and looking forward to your favorable response.

Best regards,

Shiva Prasad Goru

DCE | B.Arch (Hons) | P.G. ACM | PMP® | PMI-RMP®

Phone: +968 92498665

**Shiva Prasad Goru**  
D.C.Engg., B.Arch, PG.ACM, PMP®, PMI - RMP®

***Senior level assignments in Project Management Consultant / Engineering & Architecture with an organisation of high repute***

---

### **Personal Summary**

- Results oriented hands-on Construction & development profession with 15 years of expertise in all facets of construction industry.
- Resourceful, flexible, innovative, and professional Project management skills together with Design & Supervision and Contract administration, significant knowledge in construction industry. Possessing excellent organizational, planning and time management skills as well as boasting a consistent track record of improving efficiency, a confident and reliable individual with approach to solving problems, able to manage and coordinate all construction activities and ensure that all project deliverables are achieved with in the Budget, Time and Quality

### **Areas of Expertise be in**

#Construction management	#Site management
#Operational management	#Contract negotiations
#Tender / Bid management	#Quality Control Management
#Construction Planning / Scheduling & Reporting	#Critical Path Project Management
#Budget Analysis	#Safety & Compliance Management
#Organization & Time Management	#Vendor & Materials Management
#Estimating & Job Costing	#Resource management

### **Employment History**

- Plan, Manage and organize overall activities in centralized organizations with Pre & Post Contracts works, Tendering's – floating the tenders, reviewing the tenders tender clarification, technical and commercial negotiations, awarding the contracts, developing the construction execution plans, managing stakeholders for multiple development activities likewise Mixed & Commercial development, Institutional buildings Hotel & Resorts, Residential, Infrastructural development for Project Management and Engineering Consultancy firms in Oman & India,
- Expert in Post Contract, Chairing the meetings, Holding the design review and analysis of project execution plans, reviewing the project plan, scheduling project budget, stake holder management, negotiations, sub-contractor-pre-qualifications technical review of material, building code compliance authority approval, Quality control & certification of occupancy.
- Responsible for supervision of construction works executed by contractors to ensure departments assigned projects are constructed in accordance with approved Scope of Works, Engineering design, QHSE standards & Specifications.
- Review and provide comments on construction methods statements, material submittals, commissioning procedures from start of construction of projects till completion and handover to end users. Responsible as performing authority for Permit to work by the Contractors.

## **Key Result Areas**

Accountable for managing the delivery of critical projects and providing managerial support to all the projects conducted by the organization, also responsible for providing monthly financial and technical updates of any known issues/risks to Senior Management.

Responsible for client progress meetings on and off site, cost control, invoicing, variation claims, invoice payment resolution and conditions of contract & also worked closely with other departmental managers to promote overall company effectiveness.

## **Project Management Pre & Post Contracts**

- Instrumental in pre / post -construction activities including coordinating with technical/managerial personnel of the architects, service consultants and related agencies, compiling the technical & commercial documents, vendor evaluation, floating tenders , techno-commercial discussions and further recommendation for finalizing Contractors as a part of contract management.
- Managing the tendering process from floating of bids to awarding of contracts; coordinating with contractors with regard to techno-commercial negotiations.
- Involved in coordination with vendors from project kick-off, analyzing schedules, reviewing and documenting statutory documents, mobilization schedules, reviewing quality standards, issuing the addendums and circulars as part of tender query.
- Preparation of Technical submittals, Preparation of tender documents including RFQs, RFPs with Design build contracts concept and Contract Clause of 55 & 54.
- Preparing the site and liaising with other construction professionals such as architects, engineers, buyers, estimators and surveyors before construction work start.
- Developing the programme of work and strategy for making the project happen.
- Planning ahead to proven problems on site before they occur, for example, planning the delivery and storage of equipment and materials.
- Making safety inspections of the site when work is underway and ensuring regulations relating to health safety and the environment (HSE) are adhered to.
- Overseeing the running of several projects.
- Using construction management software packages to plan smooth work flows.
- Communicating with a range of people including the client, subcontractors, suppliers, the public and the workforce.

## **Architectural Design and Site / Construction Management**

- Steering the creation of conceptual & schematic architectural designs including plans / layout plans their elevations, etc. and interfacing with clients for approval of the same.
- Coordinating with other interface consultants / Contractors / sub-contractors and providing them with all the detailed construction documents, developing working drawings and devising the newer constructional details; Approving / developing concepts for construction drawing external facade, interior detailing and integrating the same with structural finish; responsible for drafting of drawings - elevations, sections floor plans and layout plans.
- Upgrading process through regular site visits to make sure agreements guidelines are followed as per agreed / tender specifications.
- Supervision of on-site construction activities to ensure completion of project within the stipulated time & cost and effective resource utilisation to maximise the output.
- Designing and implementing workable with unique systems, detailed design and ensuring high quality standards of construction during all the stages of project
- Create a detailed work plan which identifies and sequences the activities needed to successfully complete the project
- Leading the table for project review meetings for evaluating project progress with stakeholders to verify progress and performance against plan, identify areas of potential schedule overrun requiring corrective action, and forecast.

- Develop a schedule for project completion that effectively allocates the resources to the activities
- Review the project schedule with senior management and all other staff that will be affected by the project activities; revise the schedule as required
- Determine the objectives and measures upon which the project will be evaluated at its completion.

### **Client Relationship Management**

- Articulating the opportunity by making a detailed line presentation of business models and working drawings to the decision makers in the account using the latest cutting-edge technologies.
- Interacting with the client and freezing the technical specifications.
- Developing effective understanding & relations and coordination of design services & specifications.
- Also ensuring proper Site works coordinators with other package contractors & receive construction deliverables from various departments on time as scheduled.
- Completing the project within budget, schedule & meeting contract requirements with respect to project specifications
- Ensure compliance of security, safety & environment and general HSE provisions as defined for the project.

### **HIGHLIGHTS:**

**Arab Engineering Bureau (AEB - Qatar) / Ibrahim Jaidah Architects & Engineers (Oman):**

**Role: Project Management Consultant & Sr.Project Architect:**

***Sep 2014 – Till date***

### **Current Projects:**

#### **Al Fardan Properties - Mixed Used Development – Oman,**

Project : Mixed Used Development – (Commercial & Residential)  
 Client : Al Fardan Properties - Qatar  
 Project Value :28 Million Omani Riyal

### **Major Projects Accomplished:**

#### **Qatar Airways- Mixed Development – Oman,**

Project : Mixed Used Development – (Commercial & Residential)  
 Client : Qatar Airways  
 Project Value :8.0 Million Omani Riyal

#### **New Head Office National Bank of Oman – Oman,**

Project : New Head office Project – NBO – Azabia  
 Client : National Bank of Oman  
 Project Value : 37.2 Million Omani Riyal

### **Resolution Engineering Consultancy – Oman:**

**Role: Resident Engineer / Project Manager / Design Manager:**

***Sep '12 – Sep 14***

#### **Oman International Development and Investment Company SAOG – Oman**

Project : Ominvest Corporate House – Qurum  
 Client : Oman International Development and Investment Company SAOG  
 Project Value : 10.2 Million Omani Riyal

#### **Millennium Hotel SPA and recreation facility – (5-star hotel) - (OMRAN) – Oman**

Project : Asian Beach Games, Legacy – Millennium Hotel & Resorts  
 Client : Oman Tourism Development Company (OMRAN).  
 Project Value : 7.2 Million Omani Riyal

**Cushman & Wakefield – USA/India;**  
**Role: Asst. Project Manager & Planning Engineer**

**Sep'11 – Aug'12**

**DuPont Knowledge Center is in Hyderabad**

Project : Regional Research & Development Centers - -Dupont -Hyderabad  
Client : Pioneer  
Project Value : 250 Million Indian Rupees

**Al Turki Enterprises LLC / Al Tasmin Enterprises – Oman;**  
**Project Manager /Architect & Planner**

**Aug' 09 – Sep' 11**

Project : Majils Oman, Al Bustan Muscat (Oman Parliament Building)- Oman - Royal Court Affairs  
Project : National Museum Oman – Oman - Royal Court Affairs  
Project : Construction of New Villa & Associated Facilities – Sohar –Oman - Royal Court Affairs  
Project : Sultan Qaboos Mosque, – Dhank – Oman - Royal Court Affairs  
Project : Nizwa Hospital (Ministry of Health) NIZWA – Oman - Ministry of Health

**The Young Designers (India) Project Management and Architectural & Engineering Consultancy – India:**

**Architect / Asst.- Project Manager**

**Mar' 04 – July' 09**

**SCHOLASTICS**

- ⇒ **PGACM** – Post Graduation in Advance Construction Management - NICMAR
- ⇒ **B.Arch** - Bachelor in Architecture from School of Planning & Architecture, Jntu
- ⇒ **D.C.E** – Diploma in Civil Engineering

**PROFESSIONAL DEVELOPMENT**

- ⇒ **Project Management Professional (PMI – PMP®)**
- ⇒ **Risk Management Professional (PMI - RMP®)**
- ⇒ Member of Oman Green Building Council
- ⇒ Member of Oman Engineer Society
- ⇒ Supervisor Safety Training for Scaffolding Erection - DuPont
- ⇒ Supervisor Safety Training for Power Tools- DuPont

***IT Skills: Well versed with MS – Office, MS-Project, Primavera, AutoCAD, Photoshop, Acrobat, Adobe PageMaker and Internet Applications.***

**PERSONAL DOSSIER**

Date of Birth : 26th June, 1982  
Address :93/3, Saraswathi colony, Lothkunta, Secunderabad Telangana 015  
Linguistic Ability : English and Hindi  
Nationality : Indian  
Marital Status : Married  
Passport Details : No. K4750537, Expires in Aug'2022  
Visa Details : Company Employment Visa,  
Driving License : **Having Valid Driving License from Oman.**

Yours faithfully,

**Shiva Prasad Goru**

DCE | B. Arch (Hons) | P.G. ACM | PMP® | PMI - RMP®

M: +968 94298665