

Sakthi Elangovan

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**CAREER OBJECTIVE:**

Seeking a challenging position with exciting opportunities that exploits and makes full use of my basic professional skills as a Civil Engineer in a professional organization dedicated to client service and professional advancement, while working with teams that adds value to the organization

**EDUCATION:**

Bachelor of Engineering in Civil (2005 - 2009 ) Annamalai University,  
Chidambaram, India.

**SKILLS:**

- MS project, AutoCAD
- Have working with various versions of Windows and Linux Operating system
- Could operate effectively with Microsoft office tools namely word, excel, power point, access
- Excellent written and communication skills in English
- Efficient management and organizational abilities
- Have good problem solving with analytical thinking
- Open minded to work in complex environment and projects

I have CRPEP license CAT:C
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I have Bahrain valid driving license
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## **CAREER HISTORY:**

**Company** : SES Builders& Flat promoters Pvt Ltd in Chennai  
**Duration** : June 2009 - August 2010  
**Position Held** : Site Engineer  
**Location** : Chitlapaakam, Chennai.  
**Project** : Construction of 3nos x 4storey residential building  
**Description** : A residential project consisting of 36 flats.

**Company** : Al Kobaisi construction & Maintenance  
**Duration** : November 2010 – November 2012  
**Project** : Construction of 7 storey residential building & 38 villas  
**Location** : Hidd & Sanad , Bahrain  
**Position Held**: Project Engineer  
**Description** : A residential project consisting of 36 flats with amenities  
**Cost** : 2 Million BHD

**Company** : Dar Al Mebtakeroon construction  
**Duration** : December 2012 - December2014  
**Project** : Al jasra club, Al dair club, Mosque at East Riffa, Beautification of Jav Beach  
**Location** : Bahrain  
**Position Held** : Project Engineer  
**Cost** : 1.2Million BHD

**Company** : Al Razzi contracting WLL  
**Duration** : January 2015- December 2017  
**Project** : 21 storey Building  
**Location** : Juffair ,Bahrain  
**Position Held** : Project Engineer  
**Description** : Brown Tower  
**Cost** : 4.5 Million BHD

**Company** : Al Razzi contracting WLL  
**Duration** : January 2018- present  
**Project** : 10 storey Building  
**Location** : Segaya ,Bahrain  
**Position Held** : Project Manager  
**Description** : Segaya tower  
**Cost** : 1.5 Million BHD

**Company** : Al Razzi contracting WLL  
**Duration** : January 2018- present  
**Project** : 2 storey Building(BAPCO OFFICE BUILDING)  
**Location** : Riffa ,Bahrain  
**Position Held** : Project Manager  
**Description** : 2 Storey office building  
**Cost** : 0.5 Million BHD

## **Responsibilities:**

### **Project Control/Execution:**

- Oversee construction of project from the inception to planning to completion
- Conduct and perform site surveys during various stages of the construction project
- Analyze the vendor proposals and get approval from the consultant for the project.
- Review the construction technical documentation for accuracy, feasibility, quality and conformance to industry standards.
- Divide the massive construction project into small and easy steps, enabling foremans to perform their functions as per their area of expertise.
- Arrange the work-force as per requirement of project and dispatched schedule to worksite
- Act as a link between clients and workforce, review work on clients' behalf and issue reports to clients
- Contact sub-contractors regularly for project development updates
- Supervision of day to day operations of the site work
- Responsible for day to day site work
- Follow up with foremans and site engineers of subcontractor to ensure that work is being carried out as per design drawings, specifications & meeting planned dates in schedule
- Interact with Consultant for clarification in design/ RFI etc.
- Daily reporting about progress, non compliance, delay in work to the Project Manager
- Ensure that Communication regarding any changes in plan have reached the foremans/Contractors and/or Sub-Contractor's Representatives

- Conducting regular job site inspections
- Actively monitor the work environment for hazards
- Assist in the quality and safety audit
- Identify and highlight possible risk on project
- Assist in necessary project documentation
- Accurately inventorying the jobsite and ensuring that the supplies are properly maintained
- Support in finalization of Billing Break ups, Bill Certification etc.
- Coordination for verification of extra claims raised by the subcontractors

### **Health, Safety & Environment:**

- Monitor, evaluate and ensure that all work is being carried out safely
- Implement technical and safety requirements for the project
- Review and comment on project contractor's method statement and risk assessment
- Ensure that the main contractor's HSE plan is being implemented and report all non conformance to the HSE manager

### **Quality:**

- Attend and review all benchmarking meetings
- Ensure construction QA/QC processes are being implemented by the contractor & sub contractors
- Report any non conforming work
- Identify and report technical queries to field engineering

## **PERSONAL DETAILS:**

**Nationality** : Indian  
**Date of Birth** : 02.05.1988  
**Gender & Age** : Male, 30 years old  
**Marital status** : Married  
**Languages Known** : English, Hindi, Tamil and Malayalam.  
**Present Address** : M/S. Al Razzi contracting W.L.L,  
P.O Box-1488, Manama, Kingdom of Bahrain.  
**Permanent Address** : South street,  
SriadhivaragaNallur[P.O],Srimushnam[T.K], Cuddalore[DIST], TAMILNADU,  
INDIA.

## **PERSONALITY TRAITS:**

Being a judge of myself as a hardworking, ambitious, and self-confident and a capable team player, I can contribute substantially to any venture or organization, I join.

I HERE BY DECLARE THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

Sakthi Elangovan