

Project Manager & Construction Manager

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Professional Objective

To obtain a challenging position in a respectable company within the Architecture field that will complement my education and 16 years of experience to prove my effectiveness as an individual.

Educational Achievements

- **Bachelor of Fine Arts architecture Dpt.** , June 2002
Alminia University. Cairo, Egypt
- **Auto Cad** , Faculty of engineering ,
cairo university 1999 .

COMPUTER LITERACY:

MS-Word, Excel , PowerPoint, outlook, Ms project, Auto CAD, Adobe Photo Shop, adobe illustrator , internet

Areas of Expertise

- ▶ Experienced in architecture engineer property.
- ▶ Experienced in coordinate all drawings .
- ▶ Experienced in detailed and shop drawings
- ▶ Experienced in all local authorities requirements .
- ▶ Experienced in coordinate all projects .
- ▶ Experienced in check and approved time schedules and all projects requirements
- ▶ Experienced in check all contractors and consultants payments
- ▶ Experienced in found new technology for construction and select the useful
- ▶ Experienced in projects management .
- ▶ Experienced in owner or client representatives .
- ▶ Experienced in interior designing.
- ▶ Experienced in solve all technical problems
- ▶ Capable of working under pressure
- ▶ Communicational, Interpersonal and organizational skills
- ▶ Positive and persuasive attitude towards people.
- ▶ Literacy and proficiency in the use of Microsoft packages

Professional Work Experience

August 2017 – Present **Project Manager (Hatco for Trading and Contracting) Doha, Qatar**

Projects:

* (project manager) Privet Palace

Project cost: QR 30,000,000.00

Execution of 8 Buildings 3 floors

Responsibilities:

- * Participation to express an opinion and the amendment in some architectural design and finishing materials
- * the coordination of all project designs (architectural - Structural - Electrical - Air Conditioning - Plumbing - Fire fighter - Fire Alarm - Audio systems - surveillance cameras etc.)
- * Prepare the project time schedule and hand over the project on time
- * select all suppliers and sub-contractors
- * appoint engineers and supervisors assistants to the project .
- * business arrangement between the engineers and supervisors assistants
- * check of all agenda items after the execution and delivery it to the consultant and client representative
- * Provide weekly reports and the percentage of completion to the representative of the owner during the weekly coordination meeting
- * Follow-up stores, and equipment and all that is within the site
- * full responsibility for the site and the project
- * solve any technical problem .

October 2015 – August 2017 **Project Manager (Redco Al Manaa) Doha, Qatar**

Projects:

* (construction manager) Tower in the pearl

Project cost: QR 200,000,000.00

Execution of 1 Buildings 28 floors

* (project manager) Villa in Alwaab

Project cost: QR 4,000,000.00

Execution of 1 Buildings 3 floors

* (project manager) Showroom in moaizar

Project cost: QR 2,500,000.00

Execution of 1 Buildings 1 floors

* (project manager) Spa Building in Alsad

Project cost: QR 15,000,000.00

Execution of 1 Buildings 5 floors

Responsibilities:

- * Participation to express an opinion and the amendment in some architectural design and finishing materials
- * the coordination of all project designs (architectural - Structural - Electrical - Air Conditioning - Plumbing - Fire fighter - Fire Alarm - Audio systems - surveillance cameras etc.)
- * Prepare the project time schedule and hand over the project on time
- * select all suppliers and sub-contractors
- * appoint engineers and supervisors assistants to the project .
- * business arrangement between the engineers and supervisors assistants
- * check of all agenda items after the execution and delivery it to the consultant and client representative
- * Provide weekly reports and the percentage of completion to the representative of the owner during the weekly coordination meeting
- * Follow-up stores, and equipment and all that is within the site
- * full responsibility for the site and the project
- * solve any technical problem .

Project :

- * Military museum in Cairo

Project cost: LE 50,000,000.00

Execution of 2 Buildings, the first building contains reception, 5 exhibition hall and 2 media halls and the second building contains 1 cinema and 1 exhibition hall

Responsibilities:

- * Participation to express an opinion and the amendment in some architectural design and finishing materials
- * the coordination of all project designs (architectural - Structural - Electrical - Air Conditioning - Plumbing - Fire fighter - Fire Alarm - Audio systems - surveillance cameras etc.)
- * Prepare the project time schedule and hand over the project on time
- * select all suppliers and sub-contractors
- * appoint engineers and supervisors assistants to the project .
- * business arrangement between the engineers and supervisors assistants
- * check of all agenda items after the execution and delivery it to the consultant and client representative
- * Provide weekly reports and the percentage of completion to the representative of the owner during the weekly coordination meeting
- * Follow-up stores, and equipment and all that is within the site
- * full responsibility for the site and the project
- * solve any technical problem .

Projects:

- * Alshorouk projects

Projects cost: LE 100,000,000.00

Execution of 100 buildings 4 floors in 14 types .

- * 5th settlement projects

Projects cost: LE 6,000,000.00

Execution of 4 buildings 3 floors in 2 types .

- * New Heliopolis projects

Projects cost: LE 6,000,000.00

Execution of 3 buildings 5 floors in 1 types .

Responsibilities:

- * appoint all consultants and contractors and approved their pre qualifications and sign all agreements with them and make full coordinates with the business development department to finalize all projects concepts and check all proposals and all drawings from all consultants and approve it before submitting it .
- * make all value engineering .
- * follow all process with all consultants and issue the tender
- * make all analyses for the tender quotations and sign the agreement with the contractor
- * appoint supervision engineer from my staff to be present on site and send me all reports (daily , weekly , monthly , quarterly , yearly)and preparing the final report to GM and the cash in and out flow to the finance department
- * Coordination with consultant , contractor and subcontractors and present all weekly meetings for all projects
- * solve any technical problem and give all instruction to all consultants and contractors
- * check all payments for all consultants and contractors

Project :

- * Tiba Roze Plaza Hotel project

Project cost: LE 150,000,000.00

Execution of 2 Buildings, the first building contains 9 expansion joints and the second building contains 2 expansion joints

Responsibilities:

- * Participation to express an opinion and the amendment in some architectural design and finishing materials
- * the coordination of all project designs (architectural - Structural - Electrical - Air Conditioning - Plumbing - Fire fighter - Fire Alarm - Audio systems - surveillance cameras etc.)
- * Prepare the project time schedule and hand over the project on time
- * select all suppliers and sub-contractors
- * appoint engineers and supervisors assistants to the project .
- * business arrangement between the engineers and supervisors assistants
- * check of all agenda items after the execution and delivery it to the consultant and client representative
- * Provide weekly reports and the percentage of completion to the representative of the owner during the weekly coordination meeting
- * Follow-up stores, and equipment and all that is within the site
- * full responsibility for the site and the project
- * solve any technical problem .

Projects:

- * yasmin village project

Project cost: AED 3 Billions

Execution of 6 High Multi-Storey Building 18 floors , shopping mall 4 floors , offices building 18 floor , hotel 7 floors , mosque , community club 2 floors , 18 buildings 5 floors in 3 types , 7 buildings 6 floors as terraces apartment , 55 villas in 3 types , infrastructure for the hole project , landscape for the project , huge lake in the middle of the project .

- * yasmin tower project

Project cost: AED 150,000,000.00

Execution of ground floor , 5 parking , 22 typical floors , health club .

- * orchid tower project

Project cost: AED 200,000,000.00

Execution of 5 basment, ground floor , 29 typical floors , health club .

- * alps hotel project

Project cost: AED 80,000,000.00

Execution of 8 floors .

- * rose building project

Project cost: AED 10,000,000.00

Execution of 5 floors .

- * 10 more projects

Project cost: AED 200,000,000.00

Execution of some villas , some complexes , some small buildings , some commercial projects ,ext

Responsibilities:

- * appoint all consultants and contractors and approved their pre qualifications and sign all agreements with them and make full coordinates with the business development department

to finalize all projects concepts and check all proposals and all drawings from all consultants and approve it before submitting to the municipality .

- * make all value engineering before getting the building permit
- * follow all process with all consultants until get the building permit and issue the tender
- * make all analyses for the tender quotations and sign the agreement with the contractor
- * appoint supervision engineer from my staff to be present on site and send me all reports (daily , weekly , monthly , quarterly , yearly)and preparing the final report to business development department and the cash in and out flow to the finance department
- * Coordination with consultant , contractor and subcontractors and present all weekly meetings for all projects
- * send weekly report to the marketing department to be issued on the website
- * having the full responsibility for all projects
- * solve any technical problem and give all instruction to all consultants and contractors
- * review all time schedule and hand over all projects on time
- * check all payments for all consultants and contractors

October 2006 – May 2008

**Senior architect and branch manager
(Horizon International Consulting Engineers) DUBAI , UAE**

Projects:

- * all kinds of the projects (residential , commercial , industrial , hospitals , hotels , schools

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Responsibilities:

- * meet all clients and make all proposals till sign the agreement with the client
- * coordinate all drawings till getting the building permit
- * prepare all reports to the client and send it to him
- * check with all authorities if necessary
- * train all staff for any new role in any authority
- * arrange weekly meeting with all head of departments to follow up all projects
- * make all specification and got the client approval
- * issue the tender and make all analyses till sign the agreement with the contractor

June 2005 – October 2006

**Architecture Engineer
(Horizon International Consulting Engineers) SHARJAH , UAE**

Projects:

- * all kinds of the projects (residential , commercial , industrial , hospitals , hotels , schools

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Responsibilities:

- * meet all clients and make all proposals till sign the agreement with the client
- * coordinate all drawings till getting the building permit
- * check with municipality for all projects
- * present in weekly meeting with all head of departments to follow up all projects
- * present the meeting with the client to get his approval for the specification
- * present the opening tender

January 2004 – May 2005

**Project Manager
(Ewaes co. for construction of mobilr cards) CAIRO , EGYPT**

Projects:

- * renewal Cairo airport terminal 1

Responsibilities:

- * handling the hole project .

- * make all schedules and shop drawings and get engineering department approval
- * submit all materials for approval
- * submit all method of statements for approval
- * follow all process until handing over for all phases
- * present in weekly meeting with the consultant and Cairo airport engineering department

July 2002 – December 2003 **Interior Designer**
(Othmason co. for decorations and wooden manufactured staff) **CAIRO , EGYPT**

Projects:

- * interior designing for some villas , buildings , palaces , ext

Responsibilities:

- * make all designs , schedules and shop drawings and get client approval
- * submit all materials for client approval
- * supervise all process until handing over
- * arrange weekly meeting with the client to give him the weekly report

June 2001 – October 2001 **Site Engineer**
(Magdy Hossny Construction Company) **CAIRO , EGYPT**

Projects:

- * militaries accommodations in Alexandria

Responsibilities:

- * training

Personal Information

Nationality: **Egyptian**

Place/Date of Birth: Cairo on 12th August 1980

Languages: **Arabic:** Mother Language

English: Fluent

Russian: Beginner

Marital Status: **Married** (1 child)