**JACOB KUTTIYIL BABY** 

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**PERSONAL PROFILE**

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* *Profile*  Male, 50 Years, Married.
* *Nationality* Indian
* *Professional License* **COEPP – Reg. no. EPP/C3976/CE/00-A**
* *Driving License* Bahrain & Indian
* *Current Location* Kingdom of Bahrain
* *Current Address* Flat # 23, Bldg.-373, Road # 1805, Hoora, Block-318, Bahrain.
* *Permanent Address* Sen Bungalow , Chittumala , East Kallada P.O,

*Kollam, Kerala, India.*

**EDUCATION**

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1991 **Graduation** in Civil Engineering (***B. Tech****) 1st class* - University of Kerala

1995 **Post Graduation** in Habitat Technology (**M.S**) – 1st class – BITS, Pilani,

Rajasthan

2000 **Post Graduation** in Business Administration (**M.B.A**) – 1st Class –

University of Kerala

**PROFESSIONAL SUMMARY**

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* **Civil Engineering Post Graduate having 28 years of experience** **with successful track record** in execution in project management and construction in the field of buildings (commercial & Industrial), Residential Projects, roads , bridge construction, harbor & infrastructure.
* Leading and motivating large team of workers and professionals handling allocation of tasks within teams based on skills profile.
* Planning the work execution, progress monitoring and advice recovery plan for delays, if any.
* Expert Skill in MS Projects & Primavera Packages.
* Knowledge and ability to co-ordinate MEP and other Specialized Subcontractors.
* Adept in executing fast track projects.

**WORK EXPERIENCE – 28 Years** (GCC 10 years & India 18 years)

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**May 2017 to Present: As Senior Project Manager in Almoayyed Al Mukhaimer Construction Co. W.L.**

* + - * + Works Related to Sewerage & Storm water Projects at Hidd sewerage diversion project under SEPPD, MOW.

Reporting to

* + - * + Director

***Major Projects handled***

* AMMAS PUMP STATION PROJECT at Budayah – As subcontractor of Haji Hassan Contracting.

Project value : BD 100,000 BHD

Project Consultants : Parsons International

Client : Ministry of Works.

* Sewerage Diversion Project at Hatam Al Tale Avenue, Rd. No.902, Block No.109, Hidd.

Project value : BD. 200,000 BHD

Project Consultants : SEPPD.

Client : Ministry of Works.

* Sewerage & Storm water works at Asset 12A & 12 B of Diar Al Muharraq Development Project.

Project value : BD. 2,300,000 BHD

Project Consultants : AECOM.

Client : Diar Al-Muharraq Development

Authority.

**Jan 2017 to April 2017 Senior Project Manager in Al Quawareer Contracting.**

* Works related with Ministry of Housing Apartments & Villas.

*Reporting to*

* Managing Director / CEO.

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December 2015 December 2016: **Almoayyed Contracting, Manama, Bahrain**

***Sr. Project Manager***

Almoayyed Contracting Group is an AA grade firm in the Kingdom of Bahrain for civil construction, MEP & turnkey contracting projects.

*Reporting to*

* General Manager / CEO.

*Main responsibilities*

* Overall management of different projects under purview.
* Coordinate and streamlining efforts of project managers & project engineers.
* Identify the potential risks in project execution and adopt necessary mitigation measures.
* Liaison with client and consultants.
* Contractual correspondences related to the handling projects.
* Planning and managing the shared resources across the projects.
* Monitor the compliance with standard policies and procedures.
* Prepare & submit necessary reports for the higher management.
* Conduct the project review on completion of each project and provide feedback to the management.

***Major Projects handled***

* Madinat a ISA Boys primary school – Financed by GCC

Project value : BD 5 Million

Project Consultants : Ministry Of Works

Client : Ministry of Education.

* Ministry of Transportation & Tele communication HQ

Project value : BD. 5 Million

Project Consultants : Ministry of works.

Client : Gulf Aviation Academy.

May 2012 ~ December 2015 **Dar Al – Khaleej Contracting & Trading W.L.L**

***Project Manager***

*Main responsibilities*

* Reporting to General Manager
* Coordinate the efforts of project engineers.
* Planning and monitoring the progress of project activities.
* Ensure quality and timely completion of project.
* Liaison with client and consultants.
* Contractual correspondences
* Conduct and control material procurements.
* Technical coordination with subcontractors and suppliers.

*Major Projects done*

* 73 Nos. Villas @ Hawarat Sanad.

Project value : BD 2.7 Million

Project Consultants : Ministry of Housing

Client : Ministry of Housing

* Girls Primary School @ Wadi Al Sail.

Project value : BD 4 Million

Project Consultants : Ministry of Works

Client : Ministry of Education

October 2009 ~ June 2012 **Al – Habshi Consultants office Kuwait & Maldives.**

***Consultant – Project Manager***

*Main responsibilities*

* Reporting to Operations Manager @ Kuwait.
* Coordinate the efforts of project engineers.
* Planning and monitoring the progress of project activities.
* Ensure quality and timely completion of project.
* Liaison with client and main contractor.
* Contractual correspondences
* Technical coordination with Main contractors and subcontractors.
* Time bound execution of fast track projects.
* Arrange technical coordination meetings.
* Preparation of progress reports and approval of valuations.

*Major Projects done*

* Over all execution of the Harbor & infrastructure projects in different islands in Maldives.

Project value : USD 10 Million

Main Contractor : MTTC, Maldives

Client : Govt. of Maldives

August 2008-September 2009**Canadian British Consultants PVT. LTD, Maldives  *Consultant - Project Manager***

* *Reporting to General Manager.*
* *Coordinate the efforts of project engineers.*
* *Planning and monitoring the progress of project activities.*
* *Ensure quality and timely completion of project.*
* *Liaison with client and main contractor.*
* *Contractual correspondences*
* *Technical coordination with Main contractors and subcontractors.*
* *Time bound execution of fast track projects.*
* *Arrange technical coordination meetings.*
* *Preparation of progress reports and approval of valuations.*

*Major Projects done*

* Overall project management of sewerage projects @ different island @ Maldives.

Project value : USD 1 Million

Client : Ministry of Housing.

1997 ~ 2008  **District Nirmithi Kendra, Pathanamthitta, Kerala, *India, as Project Manager***

Nirmithi Kendra is one of the leading Government organizations working in the field of Mass housing schemes for low & medium income group in south India. Offices having in almost states of India under the name building centers.

*Main responsibilities*

* Reporting to District Collector.
* Independent charge of execution of projects.
* Planning the work activities and execute in scheduled time.
* Material procurement and checking quality and quantity of the materials.
* Billing and certifying subcontract works.
* General office administration.
* Liaison with municipal & other government authorities.

1991 ~ 1997 **District Nirmithi Kendra, Kollam, Kerala,** **India**

**Project Engineer**

*Main responsibilities*

* Reporting to Project Manager.
* Independent charge of execution of projects under the guidance of project manager.
* Planning the work activities and execute in scheduled time.
* Material procurement and checking quality and quantity of the materials.
* Employing sufficient manpower for execution of day to day project activities according to the schedule.
* Billing and certifying subcontract works and forwarded to project manager.
* General office administration.
* Liaison with municipal & other government authorities.