

## CURRICULUM VITAE

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**Dear Sir/Madam,**

An experience and professional Electro-mechanical (MEP) engineer with a proven track record in projects and properties, design, supervision, maintenance, and coordination for different categories (residential, commercial, and industrial) with different sectors (private & governments) seeking a suitable position to contribute and share my experience in driving tangible organizational objectives within my qualifications & experiences.

Presently I am not working with any parties since I left my position with a grad "A" Contractor as MEP director on 21<sup>st</sup>, 2018. I have a great knowledge of this type of work and feel through my previous and transferable skills I would be ideally suited for this kind of employment. For instance, I am focused on providing exceptional services, enjoy work that brings me into direct contact with all members of the works field, and additionally I have friendly and outgoing personality.

I provide here my CV, which gives more details of my career history. I'm looking forward with enthusiasm to find a new challenge where my skills and experience can be applied to perform well in your recommended vacancy and to make a real contribution as a member of your firm and would welcome the opportunity of an interview to discuss my skills and background.

I look forward to hearing from you and thank you for your time and consideration.

Faithfully yours,



Dhiya Aldin Fareed Abu Saqer  
Tele. No: 36068855 / 36000166



## CURRICULUM VITAE

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### GRNERAL DATAS

<b>Name</b>	DHIYA ALDIN FAREED ABU SAQER
<b>Contact Address</b>	( <a href="mailto:dhiyasaqer@yahoo.com">dhiyasaqer@yahoo.com</a> ) / ( <a href="mailto:dafco44@gmail.com">dafco44@gmail.com</a> )
<b>Phone Numbers</b>	00973 - 36068855 - 36000166
<b>Nationality</b>	BAHRAIN
<b>Religion</b>	MUSLIM
<b>Date of birth</b>	16 <sup>th</sup> of May, 1966
<b>Marital status</b>	Married
<b>No of kids</b>	4 - (2 girls / 2 boys)
<b>Current Position</b>	UN-EMPLOYED FREE LANCER MEP COORDINATOR
<b>Department</b>	MEP CONSTRUCTION
<b>Total Experience</b>	28 YEARS + 3 MONTHS
<b>COEPP</b>	EPP/BN/122/BS/01-A (CAT.A.)
<b>Required Position</b>	<b>MEP DIRECTOR - MEP MANAGER - MEP COORDINATOR - SENIOR ELECTROMECHANICAL ENGINEER - PROJECT MANAGER</b>

### PROFESSIONAL EXPERIENCE

16-09-2018 to 21-12-2018

Fundament SPC construction -Bahrain

MEP Director

#### Responsibilities

- Plan, organize, and participate in implementing building upgrades as part of energy performance contracting projects
- Define project scope and perform project estimates
- Ensure project estimates are accurate and the project scope is executable within the budget
- Prepare technical site visit and progress update reports
- Coordination and oversee subcontractor project execution
- Prepare project implementation schedules

- Communicate project, subcontractor and package updates to engineering team and management
- Plan and oversee startup, testing and commissioning functions
- Schedule and plan subcontractor site visits and data collection
- Review subcontractor BOQs and invoices for accuracy and completion
- Verify subcontractor completed works are in line with contract requirements
- Prepare project and installation cost estimates
- Create project commissioning plans and system specific templates and tests for subcontractor testing
- Create project organization charts and contact lists
- Coordinate with clients on project documentation, health and safety requirements and subcontractor compliance
- Perform risk assessment and lock-out, tag-out requirements
- Review submitted consultant and sup-contractor proposals and submissions
- Provide constant communication and project progress reports to clients and management team
- Oversee various project consultants, contractors and internal staff during design, specification, bid, installation and management phases
- Create project RFPs based on project requirements and float them for tender and bidding in the market
- Manage approvals, completion of work and payment of project consultants and contractors
- Make site visits to verify and confirm project equipment performance and operation
- Work directly with client, client staff, facilities management team and client appointed personnel to communicate, train and maintain new and existing energy equipment in the project.
- Research and identify industry and market best practices and techniques to implement into projects
- Identify latest technology, tools, processes and practices to help teams and clients deliver more efficiently
- Support growth and strength of the company culture and structure to ensure a happy, collaborative, open and enjoyable company
- Maintain organized project files and information for reporting to client, invoicing and company performance in company standards and format
- Attending regular meetings (on work progress, coordination, design, etc.) with Main Contractor and Consultant to discuss key issues related to the project and take effective corrective actions
- Monitor project budgets and schedule and oversee performance to ensure on time, quality and on budget project execution
- Coordinate with the engineering design team on all aspects of the design.
- Prepare periodic reports for management including status of budgets, variance/change claims, schedules, disputes, up-coming activities & safety records.
- Ensure all technical aspects of the projects are strictly complied with and in conformity with Conditions of Contract, Particular Specifications, General Specifications, and Contract Drawings & BOQ.
- Ensure that the health and safety requirements are provided and that they comply with authorities regulations.

- Provides guidance, managerial, technical support to complete project team.
- Prepare program master schedule and performs critical path analysis.
- Prepare plans and schedules, status reports and performance evaluation.
- Ensure program policies and procedures are implemented properly.

**15-09-2014 to 15-09-2018**

**Arab Architects Engineering -Bahrain**

**Senior Electro-Mechanical Project Engineer (Total experience: 4-years)**

**Skills & Responsibilities**

- Project Management of Electrical & mechanical packages through design to construction stage
- Implementation of electrical, mechanical utilities and services
- Liaising with the contractors on an ongoing basis to ensure work is completed to specifications and client requirements
- Identify and resolve issues and conflicts on Electrical & mechanical packages of work
- Monitor the success of the project delivery and provide input when required reporting to Project Director and Client when necessary
- Projects design and supervision
- Attend weekly progress meetings
- Preparation of bill of quantities
- Preparation of project specification
- Bids and bidder's evaluation and cost analysis
- Provide overall management, administrative and technical direction and coordination between all the project's parties
- Manage the financial aspects of the contract
- Material procurement schedules and strategies
- Rate analysis and study of claims
- Preliminary design and cost estimate
- Preparation of a complete tender's documents and tender evaluations
- Strong Skills to manage the buy-out process including gathering the quotes and bids, review prices and scopes, develop the budget and bidders negotiate
- Materials controls and materials selections and analysis

**SUMMARY OF PROJECTS EXECUTED**

- Dar al Salam phase 2 multi-story buildings(5nos) at Reef Island (project supervision)
- Danat al Riffa multi story buildings for Eskan Bank (project supervision)
- Grand tower 34 story at seef area (project supervision)
- Tweet tower 27 story at seef area (supervision)
- Forbs tower 41 story at sanabis area (design and supervision)
- Nest tower 27 story at sanabis area (design and supervision)
- Royal charity twin towers 31 story at sanabis area (project supervision)
- 360 building at durrat marina 12 story (supervision)
- Treasure building at dilmonia island 12 story (supervision)
- Sparks tower at juffair 28 story (design and supervision)

- Al ghalya suits at juffair 25 story (project supervision)
- Al fantast tower at hoora 23 story (design and supervision)
- Water bay resorts and residential at Bahrain bay (tender package preparation)
- Layan resorts and residential at durrat marina (project design and tender package preparation)
- East and west city center twin towers at seef area 44 story (design and supervision + bidders' evaluation)
- Al Tijaria tower at hoora 52 story (project design and tender package preparation + bidders' evaluation) and supervision
- HRR tower at juffair 30 story (project design and tender package preparation + bidders' evaluation) and supervision
- Royal charity head quarter 24 story at sanabis area (design & supervision)
- Bahrain logistics zone warehouses (design & supervision)
- Armada warehouse at Hid industrial logistics zone (design & supervision)
- Q-house 3&4 towers 24 story (project supervision)

**11-05-2008 to 10-09-2014**

**ETEC Sal Engineering -Bahrain**

**Senior Project Engineer/Coordinator (Total experience: 6-years + 2-months)**

### ***Skills & Responsibilities***

- Evaluating and identifying organizational requirements to spearhead the implementation of standard operating procedures, best practice tools, and key performance indicators & assure preparation in dealing with ever-increasing project complexity to implement immediate remedial measures.
- Single handily executing efficient, cost & effective construction / measures and modifications & delivering direct support and assistance for all the crew, multiple concurrent projects effort in order to selectively recommend & apply projects meet requirements, quality standards and adhere to budgets and time frames.
- Orchestrated periodic & progress site meetings and issues, provided general administrative and technical leadership for the project administration to assess the quality and resource levels and ultimately reported back to senior management on any areas of delay or disruption
- Took all responsibilities in arranging and maintaining project relationships with all the contractors and subcontractors & regularly informing them on particular aspects of the project, including sitting timetables for the completion of certain sections and resolving conflicts as had aroused
- Electrical infrastructure, domestics, industrials, and commercial project design preparation and implementations and supervision
- Spearheaded the implementation of a complete safety plan by taking full responsibility in assuring, building regulations, standards and by laws are enforced in building operations, occupational health & safety
- Achieved budgets and construction managed overall. Played a pivotal role in implementing & managing payment systems and accounting procedure
- Executing and providing smooth traffic management direction, establishing project objectives, & ensure that company's policy is adhered to in relation to assignment and scheduling of construction so as to recommend changes in order to maintain compliance, efficiency and on schedule performance

- Overseeing daily onsite construction activities including delivery of equipment and materials and construction progress & excessively focusing on providing the different needs of a project on a large scale.
- Infrastructure telecommunication & electromechanical sub-contractors lead and supervision and site progress focusing
- Demonstrating & maintaining excellent relationship with all the contractors and subcontractors from inception to design to execution to ensure the smooth and timely completion of a project.
- Managing complete contracts including procurement of municipality construction approvals, liaise with other governments and consultant trades, set all main contracts and subcontracts.
- Chaired meeting between client and contractor. Managed/co-ordinate all electromechanical construction activities directing supervisors and site management teams. Reporting directly to company directors.
- Office administration works and setups and general management

### **SUMMARY OF PROJECTS EXECUTED**

- Royal golf club (project supervision)
- Kuwait ambassador accommodation (design & supervision + bidders' evaluation)
- Bahrain international airport- MEP infrastructural enabling works new extension phase 1, 2, and 3 (design & data collection)
- KFH high rise tower (project design and tender preparation)

**22-08-2007 to 11-06-2008**

**Kuwait Est. Gen. Trading and Contracting-Bahrain**

**Project Engineer/Project lead (Total experience: 0-years + 9-months + 19-days)**

### ***Skills & Responsibilities***

- Plan, schedule and control the field work
- Monitor the project schedule to ensure timely completion
- Co-ordinate with other trades
- OSP electrical infrastructure design and supervision
- Electrical infrastructure shop drawings preparation and implementations
- Industrial and administrative buildings electrical design and shop drawings preparation
- Intake and consumer's 66KV & 11KV HV substation design and supervision
- Street lighting electrical networking design and supervision
- OSP & ISP fiber optics infrastructure design
- Infrastructure telecommunication sub-contractors lead
- Telecommunication hub-station design and supervision
- Office administration works and setups

### **SUMMARY OF PROJECTS EXECUTED**

- Hidd industrial Warf development
- Bahrain logistic zone industrial area at hidd Warf

15-01-2001 to 07-08-2007	Spot on Construction and Electrical-Bahrain/Qatar
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**Sr. Project Engineer (MEP) (Total experience: 6-years + 6-months + 0-days)**  
**Operations Manager (MEP)**

### ***Skills & Responsibilities***

- Plan, schedule and control the field work
- Monitor the project schedule to ensure timely completion
- Develop and maintain excellent client relationships and deal with people at all levels
- Review and amend if necessary tender documents
- Manage the projects technically, financially and contractually
- Electrical and mechanical installation for high-rises commercial & residential buildings to successfully conduct the projects
- Responsible for materials approval, shop drawings, scheduling labor allocation
- Co-ordinate with other trades
- Projects budgeting and estimating (electrical)
- Attend weekly meetings with main contractor and consultant
- Leadership and managing a professional team of 15+
- Manage the projects according to client budget, specifications and time frame
- Coordination functions including engineering and 'multi discipline' construction activity interfacing, quality and progress evaluation, schedule, cost and change control within a specific construction contract
- Addressing and coordinating the engineering, 'multi discipline' construction and time interfaces between separate construction contracts
- Providing solutions to a conflict with respect to such interfacing
- Coordinate all temporary site access to, from and across areas of construction
- Arrange and attend progress and coordination meetings and prepares minutes of meetings
- Ensuring construction manager is fully informed of all engineering and construction issues

### **SUMMARY OF PROJECTS EXECUTED**

- Various luxury villas in Bahrain
- Berlet towers (5nos) at hoora
- 12-story building at hoora (RANYAPLAZA)
- 12-building at Juffair (AL SALAM PLAZA)
- 5-story building at Sanabis (HASSANAINPLAZA)
- 16-story twin towers at Juffair (MARMARTOWERS)
- 22-story tower at Seef area (ORCHIDTOWER)
- 35-story tower at Doha – Qatar (ORYEXTOWER))
- 30-story tower at Al Gharafa – Qatar (AMWAJTOWER)
- 25-story tower at Doha – Qatar (QTELBUILDING)
- Northern taxiway airfield lighting and control system installation for the US air force at Shk. Isa air base

- Northern apron airfield edge lighting and control system installation for the US. Airforce at Shk. Isa air base
- Southern runway directional landing/take off and edge lighting system installation for the US. Air force at Shk. Isa air base
- Erection and installation of the high mast lighting towers for the US. Airforce at Shk. Isa air base
- Northern apron air craft's static grounding system installation for the US. Air force at Shk. Isa air base
- Erection and installation of high mast lighting towers for the US. Air force at Shk. Zayed air force base at Abu Dhabi-UAE
- Re-cabling and complete airfield lighting installation and control system at Shk. Zayed air base Abu Dhabi - UAE
- Refurbishment of general electric regional main office and distribution center at Bahrain
- Lecturer hall for Bahrain defense force at the special force camp
- Distribution and assembly center at mina Salman for Intercool
- Mirror and glass factory at Tubly for Al Yusuf group
- Telecommunication and hub station at Bandar al dar for Lockheed & martin – KEC group

**August 1993 to 12-01-2001**

**Behzad Electrical & Construction Co.-Bahrain**

**Projects Engineer (Electrical) (Total experience: 7-years + 4-months + 12-days)**

### ***Skills & Responsibilities***

- Electrical projects design and cost estimating
- Electrical installation for domestics, commercial, residential, and industrial projects supervision and execution
- Responsible for material approval, shop drawings, planning & scheduling, labor allocation
- Follow up on budget and cost control
- Responsible for payment certificates and variation orders
- Attend weekly meetings with main contractor & consultant
- Deliver the projects on time within budget

### **SUMMARY OF PROJECTS EXECUTED**

- Primary girl school at Saar
- 10-story building at Juffair (LULU VIEW)
- Riviera hotel at Juffair
- Radar, microwave tower at BDF camp – Jabal Dukhan
- Bahrain international airport – phase 4 development
- King Faisal Cornish – phase II
- Amiri flight hanger extension – phase I
- Bas engineering sheds – phase III
- Flight information Centre at Bahrain international airport
- Airport community network (ACN) at Bahrain airport
- Security access control system at Bahrain international airport



- Aviation ground lighting system at Bahrain international airport
- GAMCO hanger refurbishment at Bahrain airport
- VIP reception at Bahrain airport
- Relocation of the radar tower at Bahrain airport
- The new development at Manama (twin towers) for the Amiri court
- 11 KV sub-station at various location in Bahrain
- Lying of HV. & LV. Cables at various location in Bahrain

**November 1992 to August 1993**

**Data Capture System (DCS)-Bahrain**

**Sales & Customer Services Representative (Total experience: 0-years + 9-months)**

***Skills & responsibilities***

- Sales and marketing of the bar-coding software and printing machines
- Indoor and outdoor customer services
- Sales and marketing of the bar-coding reader software and reader scanning machine
- Follow up outdoor sales collections

**October 1990 to November 1992**

**Airmech Eastern Engineering-Bahrain**

**Electrical Engineer (Total experience: 2-years + 1-months + 0-days)**

***Skills & responsibilities***

- Preparation of tender documents
- Electrical projects tender estimating
- Responsible for material approval and cost negotiation
- Preparation for shop drawings, planning & scheduling, and labor allocation
- Coordinate with other trades
- Execution and supervision for commercial and industrial projects
- Designing and execution of power infrastructure projects
- Projects cost control and follow up on budget

**SUMMARY OF PROJECTS EXECUTED**

- Alba pot line 4 expansion
- Banz warehouse complex
- Holiday inn banqueting hall
- Gulf air headquarter building
- Grounding system for all Batelco stations around Bahrain
- Al Buraimi general hospital at Sultanate Oman
- Alba expansion 4 – green anode carbon area

## SUMMARY OF EDUCATIONS

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- University of Madras / India - **{Bachelor's Degree in electrical engineering}**

## SUMMARY OF QUALIFICATIONS

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- 2001 – 2002: ADB – IQUA Academy / Belgium - **{training airfield lighting & control system}**
- 1999 – 2000: Dilmun Academy / Bahrain - **{Diploma in Computer Application}**
- 1999: Bahrain Training Institute / Bahrain - **{Course & work shop in international safety regulation "IOSH"}**
- July 1998: Training Centre / Dubai - **{Training and work shop in FIDIC rules and regulations}**
- 1988 – 1990: University of Bahrain / Bahrain - **{Associated Diploma in Electrical Engineering}**

## Talent and Skills

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- A highly self-motivated, ambitious individual
- Driving a multi task companies' operations and management
- A person with a high sense of urgency and a pro-active approach to problem solving
- High energy and action oriented with professional presence
- Strong oral and written communication skills
- Knowledge of building systems, energy technologies, green building and high performance design
- Understanding of marketing strategy and market analysis techniques is a strong plus
- Self-starter a dedicated person able to work flexible hours
- V. good experience in auto cad drafting system electrical & mechanical
- Experience in design, and supervise all kind of water supply, plumbing/drainage, firefighting and fire alarm system and complete ELV solutions works supported with all necessary drawings and documents
- Decisive and assertive
- V. good leadership skills and able to manage a professional team of 30+
- Interpersonal communication skills
- Team-oriented, hands-on, highly skilled, adaptive, and client-focused
- Knowledge of MEP construction and subcontracting
- Strong written and oral communication skills for customer interaction and report writing.
- Knowledge of energy efficiency, performance contracting, commissioning, green building is a strong plus

- Proven track record on completing projects

## **ADDITIONAL SKILLS**

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- Strong organizational and multi – tasking abilities
- Leadership and Management of staff including Senior Managers
- All MEP design review
- MEP peer review
- Monitor service delivery
- Monitor financial and commercial performance of strategic projects with PM's and Business Unit Directors to achieve objectives
- Proficiency in Microsoft office
- Can 'stand-alone' plan and organize the work
- Understanding of construction management and administration techniques
- Computer literate in as far as the job description requires
- knowledge of procurement, strong negotiation skills with suppliers and vendors
- tender processing, which includes preparation of tender documents, tender bid evaluation
- Preparation of reports, the candidate is also required to administrate existing contract renewals, renegotiation of contract terms and contract terminations

## **LANGUAGES**

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- Arabic – excellent level(reading-writing-speaking)
- English – excellent level (reading-writing-speaking)
- Urdu& Hindi – good level (speaking 30%, understanding 90%)
- Persian – low level (speaking)

## **OBJECTIVE**

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- To perform well on this position and to make a real contribution as a member of the new working team and to gain more experience and qualities for leading motivated, leading people.

## **HOBBIES**

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- Carpentry design works and wood carving, Art painting, intellectual reading and writing Arabic poems

## **INTRESTS AND ACTIVITIES**

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- Special interest in public, finding out new rules and cods in different engineering fields, projects designs, creative of new ideas and design in engineering fields and wood works fields

## **HEALTH**

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- Fit and excellent as a general health

## **GENERAL**

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- EXPECTED SALARY: to be negotiated subjected to experience and responsibilities
- NOTICE PERIOD: 0 – MONTHS
- TOTAL EXPERIENCE: 28 YEARS + 3 MONTHS