

Maher Haddad

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HIGHLIGHTS

- Over 18 years' experience in electrical engineering
- Over 7 years' experience in facilities' maintenance
- Technical knowledge of facilities' management
- Excellent management and contract negotiation skills
- Proficient working knowledge of building automation, HVAC, electrical systems, security, health and safety
- Energy efficient scopes of work
- Procurement and Operations Management
- Detail-oriented, Self-motivated with excellent communicational, interpersonal and organizational skills
- Hands on experience
- knowledge of HV, MV and LV power distribution systems
- Excellent knowledge of MS Office, Windows, Internet, PSpice, MATLAB and AutoCAD
- Familiar with programmable logic controllers (PLC) and related programs (Allen-Bradley, Texas, and Modicon)

EXPERIENCE

2011- Present Maintenance Manager

SABIS Educational Services, ISC, Manama, Bahrain

- Supervising all projects from start to completion
- Designing maintenance strategies, procedures and methods
- Diagnosing breakdown problems in all systems (water pumps' systems, HVAC systems and electrical systems)
- Carrying out quality inspections on jobs
- Handling the tasks of taking up preventive measures for maintenance of buildings, pools, spas and common areas
- Directing, instructing and supervising maintenance technicians and fitters
- Liaising with clients and the management
- Controlling maintenance tools, stores and equipment
- Complying with all safety procedures and standards in doing repairs and installations
- Procurement and purchasing of tooling, parts, materials and subcontracted services, maintaining quality control and cost effectiveness
- Performing human resources function through screening and interviewing maintenance applicants
- Writing maintenance strategies to help with installation and commissioning guidelines
- Gardening, landscaping and cleaning supervision

2009-2011 Consultant Engineer

MMG Group Ltd., Damascus, Syria

- Supervised all systems' maintenance at Total Syria, Damasquino Mall and Byblos Bank to ensure systems met functionality and safety codes
- Identified and reported existed and potential hazards and led the team to deal with each one accordingly.
- Produced top quality incident and activity reports on a daily basis and submitted to my management.
- Maintained control of scheduled work with timely and meaningful feedback to planning.

- Developed projects from concept to completion at Byblos Bank, BSO Bank, and BBSF Bank at all branches
- Supervision of contractors and vendors to maintain control of projects' schedules and costs
- Created a preventive policy that substantially cut the maintenance cost
- Conducted an energy audit at all Byblos bank branches and gave recommendations on how to reduce energy consumption.

2007-2009 Teaching Assistant

University of Ontario Institute of Technology, Oshawa, ON, Canada

- Met with supervisors to discuss students' grades, and to complete required grade-related paperwork
- Prepared and proctored examinations
- Returned assignments to students in accordance with established deadlines
- Arranged for supervisors to conduct teaching observations; meet with supervisors to receive feedback about teaching performance.
- Provided assistance to faculty members or staff with laboratory or field research
- Evaluated and graded examinations, assignments and papers
- Taught undergraduate level courses
- Developed teaching materials such as syllabi, visual aids, answer keys, supplementary notes, and course websites
- Copied and distributed classroom materials

2006 Electrical Engineer

Techno Scientific Inc., Toronto, ON, Canada

- PLC programming for ultrasonic testing machines

- Assisted with designing the ultrasonic probes using AutoCAD
- Prepared and installed ultrasonic testing probes for industrial and medical purposes
- Experimented ultrasonic probes to ensure conformity with standards
- Maintenance and troubleshooting of ultrasonic probes

1999-2004 Electronic /Electrical Maintenance Engineer

Haddad & Associates, Tartous, Syria

- Troubleshooting electronic and electrical devices
- Designed and assembled electronic circuits and electrical control panels
- Developed maintenance strategy and operating standards for electrical and electronic systems and equipment

1997-2004 Electrical Engineer

Tourism Directorate, Tartous, Syria

- Participated in the installation and modification of electrical and electronic systems including lighting systems, electrical distributing systems, electrical generators, and communication systems at Panorama Resort, Mashta Al Helou Resort and Montana Hotel.
- Visited sites periodically during construction and after finishing.
- Inspected and assessed clients' facilities.
- Designed different scenarios for the electrical and lighting installations, with flexibility and creativity
- Tested different electrical equipment to ensure their functionality and meeting safety codes.
- prepared reports summarizing field activities, observations and recommendations on how to improve the quality of work and standardize operations field procedures
- Communicate with customers, Project Managers, equipment and service vendors when repairs or replacement are required.

EDUCATION

- 2009** MEng., Electrical Engineering (Hons), University of Ontario Institute of Technology, Oshawa, ON, Canada, GPA 3.91/4
- 1996** B.Sc., Electrical Engineering, Lattakia, Syria. Evaluated by the World Education Service WES as equivalent to a 4-year degree from a reputable Canadian university

ADDITIONAL TRAINING

- 2005** **Programmable Logic Controllers (PLC) course**
George Brown College, Toronto, ON
- 2005** **Electrician's License course**
Riga Electromechanical College, Toronto, ON

VOLUNTEER SERVICES

- 2005** **Electrician**
Habitat for Humanity, Toronto, ON
- 2005** **Computer Technology mentor**
Senior Link, Toronto, ON

PROFESSIONAL AFFILIATIONS

1997 Member, Syrian Engineers Association, Tartous, Syria

References available upon request