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Career Objective

According to more than 16 years of my experience in the field of project Management and Interior Design Fit Out for Hospitality, Hospital, Real estates and Commercial project (Project Management procedures and related information ,Development and Implementation of management information systems, Internal control systems and procedures, control of project phases from contracting strategies, pre-qualification programs, tender document preparation, contract negotiation) it makes me the perfect candidate to target managerial position in the field of project Management with opportunity for professional growth in a result oriented environment.

Education

2017 Project Management Professional (PMP)[®]
Project Management Institute (PMI) License number: 2127748

2016 Master Microsoft Project 2016 from PMI REP Online Course
www.ude.my/UC-U8T9JK4M

2007 Training course ITALIAN FURNITURE DESIGN
The Industrial Modernization Centre (IMC), Egypt

2008 Certificate of Quality System (ISO9001), the Strategic Environmental Management (ISO14001) and Noise emitted by machinery and equipment (ISO12001)

1997-2001 BACHELORS OF FINE ARTS – INTERIOR DESIGN ALEXANDRIA UNIVERSITY

Experience

Jan.2014 – Present **Al BAYAN Holding Group - Saudi Arabia**
(Project Manager Interior Fit-out) <http://www.albayan.com.sa>

- Ensure that the project deliverables are on time, within budget and at the required level of quality.
- Evaluate the outcomes of the project as established during the planning phase.
- Develop a schedule for project completion that effectively allocates the resources to the activities
- Evaluate the outcomes of the project as established during the planning phase.
- Develop project plans as needed, using effective change controls and quality control measures.
- Perform risk management to minimize project risks.
- Use appropriate verification techniques to manage changes in project scope, schedule and costs.
- Direct all field personnel to achieve completion of the project on schedule, within budget, with quality workmanship that conforms to original plans and specifications thus ensuring to meet the client's expectations.
- Determine and monitor the resources (time, money, equipment) required to complete a project.
- Create and maintain comprehensive project documentation.

- Coordinate with clients, subcontractors, vendors for the flawless execution of projects.
- Utilize advanced critical thinking and problem-solving techniques in order to mitigate risks.
- Secure and manage suppliers in conjunction with production staff for all products and services the project will require. Negotiate with suppliers to the lowest possible price without creating adversarial relationships that could affect quality or on-time delivery.
- Provide support to the project engineering organization to develop and implement new plant equipment commissioning requirements and ensure a smooth transition from installation to operation.
- In consultation with the appropriate manager, recruit, interview and select staff with appropriate skills for the project activities.
- Manage project staff according to the established policies and practices of the organization.
- Ensure that all project personnel receive an appropriate orientation to the organization and the project
- Contract qualified consultants to work on the project as appropriate.
- Ensure proper project handover of all required documents (O&M, Manuals and spare parts lists), maintain training records, performance tests and warranty certificates.
- **Main Projects Handled:**
 - ✓ Crown plaza Hotel.
 - ✓ Al-Imam Muhammad Ibn Saud Islamic University.
 - ✓ Finishing, supply and Installation of Furniture, Signage and Appliances for the building projects along the North-South Railway Project Saudi Arabia. [Saudi Arabia Railway \(SAR\)](#)

Nov.2008 – Dec2013 SAAD TRADING CONTRACTING & FINANCIAL SERVICES- KSA
(Senior Interior Designer & Project Controller)

- Develop and implement strategies for leaner workflows in interior design and delivery of projects.
- Extensive knowledge of materials and FF&E products, manufacturers and suppliers.
- Coordinate the preliminary and final drawings in accordance with basic design.
- Determine schedule, estimation and work scope to execute and complete deliverables within budget and schedule.
- Adapt and modify design and operational methods to meet a variety of situations.
- Organizing the site to deliver programs requirements on a daily basis.
- Coordinating sub-contractors to ensure efficiency of work and deliverables flow.
- Monitor the quality of work carried out ensuring high standards are achieved and solve any issues with sub-contractors / suppliers.
- Ensuring all programs, plans, method statements are up to date, understood and adhered to by all the necessary people.
- Solving design and technical issues on site in cooperation with design office and workshops.
- Keep abreast of the latest local and international design trends, technologies and materials in interior design through research.
- **Main Projects Handled:**
 - ✓ Outpatient Hospital SAAD Specialist (multi specialized clinics).
 - ✓ Private Real estate for the company owner.
 - ✓ Private Residential luxury compound, Recreation Center, luxury spa and health club
 - ✓ MAADEN project and Royal Commission for JUBAL and YANBU royal authority.

MAY 2012 - Nov.2012

The AYA GROUP OF COMPANIES - UGANDA- KAMPALA

(Senior Interior Designer)

www.ayagroupafrica.com

- Ensure that the interior design of projects progresses in alignment with the project objectives and meets or exceed the time, cost and quality expectations of internal and external stakeholders.
- Lead the delivery of interior design package on multiple projects – with hands-on involvement in generating interior design concepts and carrying through with all stages of design up to construction documents; providing design/technical support to construction supervision teams.
- Guide a team of interior designers and technicians to prepare & develop drawings, specifications, models, images, material & mood boards and other technical documents relating to the interior design of building projects.
- Co-ordinate with the engineering and the estimation team to prepare detailed technical offers and submit for the client's approval.
- Co-coordinating Day today Site Reports and Check Sub Contractors shop drawings and get Approval from Consultant.
- Site supervision of the project
- **Main Project Handled:** HILTON KAMPALA - UGANDA

Jan.2007 – Oct.2008

Egyptian European Co. (EEC.) - EGYPT - ALEXANDRIA

(Technical Office Manager and Deputy chairman)

- Planning and maintaining project budget and schedule Planning.
- Attend progress meetings, discuss and suggest technical proposals.
- Take part in the project management review and risk management review.
- Prepared and review designs, Bill of quantity, technical specifications, design development drawings, and final shop drawings.
- Prepare and review Furniture, fixtures, and equipment (FF&E), aspects, and documentation.
- Discuss with the client on different designs, type of finishes, and shipping dates.
- Take part in marketing by arranging exhibition booth in Egypt and abroad in France, Italy, and Germany.

April 2004 - Des.2006

PACT BOND EGYPT - EGYPT – ALEXANDRIA

(Technical Office Manager)

- Producing all Technical Office Work & time schedules& project studies.
- Strong sense of aesthetics and proportions in design and detailing including selection of color schemes, materials, finishes and textures, selection of FF&E and accessories
- Able to adjust design schemes, detailing and material selection to align with the budget expectations of the project
- Able to coordinate, integrate and align interior design schemes with other design disciplines
- Able to use a variety of media in the development and documentation of a design project
- Interior Design and Finishing for HILTON GREEN PLAZA Alexandria, Egypt.
- Interior Design and Finishing for PHAROS UNIVERSTY Alexandria, Egypt.

Spt.2001 - April 2004

BELLA CASA (ELSHEROK Co.) - EGYPT – ALEXANDRIA

(Technical Office Engineer) <http://www.bellacasaeg.com/abouta.htm>

- Prepares final working drawings, technical specifications.
- Involved in all stages of the design process from project concept, sourcing products, preparing samples boards and producing specifications, budgets and schedules.
- Prepare cutting lists, bills of quantities and schedules
- Coordinate the preliminary and final drawings in accordance with basic design.
- Participate in the exhibitions arranged in Egypt and abroad.

Business Skills:

- Strategic Planning.
- Leadership.
- Crisis Management.
- Negotiation.
- Communication.
- Behavior Management.
- Hiring Techniques
- Coaching and Training Techniques.
- Corrective and Preventive Action (CAPA).
- Process Effectiveness.

Languages Skills:

	Read	Write	Conversation
Arabic	Native	Native	Native
English	Excellent	Excellent	Excellent

Computer Skills:

	Junior	Advanced	Professional
Microsoft Office			ü
MS Project Office			ü
AUTOCAD 2D &3D			ü
ADOBE PHOTO SHOP			ü
3D MAX & VRAY			ü
RIVET		ü	
Primavera P6		ü	

Memberships

- **Auguste 2017**- Project Management Institute (Member ID:4743399)
- **October 2009**- Saudi Council of Engineers
- **July 2002**- International Association of Art.
- **June 2001**- Syndicate of Plastic Art.

Project Management Institute


THIS IS TO CERTIFY THAT

Wael Mohamed Raslan

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

Project Management Professional (PMP)[®]

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE



Mark Dickson • Chair, Board of Directors

Mark A. Langley • President and Chief Executive Officer

PMP[®] Number: 2127748
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