

# Muhammad Zubair Khan

Profession: Planning Engineer

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## Profile



A qualified professional civil engineer with more than 7 years' of experience in project planning and execution in construction industry (Building, Infrastructure Road & Electrical Substation) having core functional strengths in project management, project planning, monitoring, reporting & control through primavera project planner tools seeking middle managerial assignments in project management & project control with a progressive organization of repute.

## Education



- **Master Degree (MS) in Construction Engineering and Management** from National University of Sciences and Technology Islamabad Pakistan

- **Bachelor Degree (BSc) in Civil Engineering** from University of Engineering & Technology Peshawar, Pakistan

## Membership/Registration



- Registered Engineer with Pakistan Engineering Council

- Registered Engineer with Saudi Council of Engineering

## Approvals



- National Grid Saudi Electric Company
- Ministry of Interior Saudi Arabia

- Ministry of Water and Electricity Saudi Arabia

## Projects



- Construction of Water Tank Distribution System at Tathleat Centre, Abha Saudi Arabia
- Construction of South Boarder Housing Project 700 Units (560 Apartments and 140 Villas)

- Construction of 2 Electrical Sub-Stations at Dammam (Al-Oula and East Dammam)
- Al Dhiyafa Shopping Mall, Makkah

## Languages

- English
- Urdu
- Pashto
- Arabic     0 0

## Technical Skills



- Project Planning
- Project Scheduling
- Project Control                     0
- Project Management                0
- Primavera p6 R16.2                 0
- MS Office



## Professional Experience.

**Company: Al-Ayuni Investment and Contracting Company Riyadh, Saudi Arabia**

**November 2017 - Current**

**Project: Construction of Water Tank Distribution System**

**At Tathleet Centre, Abha Saudi Arabia.**

**Client: Ministry of Water and Electricity, Saudi Arabia**

**Budget: 500 Million Saudi Riyal**

**Position: Senior Planning Engineer**

**Duties and Responsibilities:**

- Preparation of Project baseline Schedule with project team and ensuring that it reflects the total project scope.
- Submission, follow up, incorporating client's comments and approving project baseline schedule.
- Preparation of S-curves, resource histograms and resource forecasts.
- Preparation of daily, weekly & monthly reports of actual work done at site.
- Preparation of Recovery schedule in case of delay
- Preparation of Revised schedule in case of Scope change.
- Preparation of three weeks look ahead schedule for the construction team.
- Preparation of procurement log.
- Monitoring daily site progress report.
- Highlighting delaying activities to the site team and suggesting methods to bring the activities back on track.
- Attending managements & coordination meetings with the Client & Sub-contractors, presenting progress overview & steps for recover.



**Company: Archen Engineering Consultants Riyadh Saudi Arabia**

**August 2015 - October 2017**

**Project: Construction of South Boarder Housing Project**

**700 Units (560 Apartments and 140 Villas)**

**Client: Ministry of Interior Saudi Arabia**

**Budget: 1.5 Billion Saudi Riyal**

**Position: Planning Engineer**

**Duties and Responsibilities:**

- Evaluating, reviewing and analyzing the contractor baseline program
- Approval of Contractor baseline schedule.
- Conducting independent site visits to evaluate the site progress against the program.
- Reviewing actual progress against the construction Baseline Program and prepare reports to document any delays, variances, constraints that can affect Project completion date.
- Providing progress reports, graphs and critical path analysis for the monthly and weekly progress reports.
- Preparing planed vs actual EVM, S-Curves, Resource Histograms for client
- Preparation and power point presentation of monthly and weekly progress presentation to the client.
- Reviewing in detail the recovery schedules as submitted by the contractors and ensuring manpower and site supervision staff is increased properly as required.
- Attending & Coordinating Site & Client meetings regarding the planning & Progress
- Preparing Look-ahead reports, perform progress analysis, schedule updating, monitoring, forecast and resource planning.



- Updating activities weekly, recording the percentage complete, earned value and remaining duration until completion of project.

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**Company: Tareg Al-Jaafari Cont. Dammam Saudi Arabia**

**September 2013 - July 2015**

**Project: Construction of 2 Electrical Sub-Stations**

**Client: National Grid Saudi Electric Company**

**Budget: 150 Million Saudi Riyal**

**Position: Planning /Scheduling Engineer**



**Duties & Responsibilities:**

- Working with senior planning engineer and the project team to establish the project activities, cost and durations and ensure that these reflects project scope, constraints and commitments.
- Monitoring of all activities as per schedule using primavera p6 and excel
- Writing and presents progress related reports
- Participating in project meetings and discussions for all schedule related issues
- Coordinating with Procurement departments regarding material and equipment delivery at site.
- Assisting the Senior Planning engineer in preparing work program, cash flow and manpower histogram for tenders
- Preparation of S-curves (Cash flows), resource forecasts & Histograms, monitoring progress based on Man hours & Cost based.
- Preparation of weekly & monthly Look ahead schedule in coordination with execution team
- Preparation of target schedules for internal use to monitor the project performance at different stage
- Preparation of project briefings & progress Layouts.
- Prepare critical path analysis for project team.

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**Zeraki Enterprises Govt. Contractor and General Order Suppliers**

**(May 2011- August 2013)**

**Position: Site Engineer**

**Duties & Responsibilities:**

- Primarily responsible for the overall on site supervision of structural works
- Assist Construction Manager with development and implementation of overall site operations
- Implementation of drafting on grounds and its supervision
- Continuously check updated drawings with changes as issued by consultants
- Supervised surveyors, technicians.
- Quality assurance and quality control.
- Directing and assisting steel fabricators and contractor staff in work execution