**Ramit Shrivastava**

**Present Location:** Bahrain

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**LinkedIn:** Profilehttps://bh.linkedin.com/in/ramit-shrivastava-6b88ab11

**Planning Manager**

Extensive exposure in driving critical operations in the career with proven success in ensuring optimum results

A performance driven professional with over 10 years of experience across corporate management, project management, construction management and design management. Exhibit strong project management skills including architecting, project planning, designing, scheduling, and monitoring coupled with structured inputs for optimal resource utilization, materials management, site management and cost rationalization. Proven track record in supervising various projects, including Housing Compounds, Automobile showrooms, Multi storey Flat scheme, Office Interiors, Luxury villas, Palace interiors, Medical centers, Office Building Design. Core strength in project management, scheduling, analysis, design, letter drafting, presentation, design review, working drawings, detailing, site coordination.

Gained expertise in conducting Seminars Presentations on Green Building. Executed numerous prestigious projects with expertise in multidimensional execution of projects for multiple clients with expertise in managing limited budget constraints monitoring and controlling project’s changes, time extensions and contract variations by directing the design process to the optimum solutions. Well versed with handling all aspects like conceptual sketching, presentation & sanction drawings, detail drawings, estimation & costing, agency finalization, site supervision and liaison with local authorities. A proficient team leader, trainer & a motivator having ability to generate maximum team productivity. Fine-tuned analytical & problem solving skills coupled with exceptional communication.

**KEY SKILLS:**

Project Planning

Monitoring

Project Programming

Site Execution

Change Management

Project Management

Teaching & Educating

Process Excellence

Client Satisfaction

Projects Tracking

Tender Documentation

Health & Safety

Procurement

Relationship Management

Quality Management

**CAREER REVIEW**

**Nov 2016 – Present: Gulf House Engineering as Resident Architect**

**Key Deliverables:**

* Supervise day to day administration and management of architectural and building engineering technical matters including reviews of contractor’s design and working drawings, construction methodologies in compliance with health & safety requirements
* Ensure that supervision guidelines are being adhered to site architects at all times. Review and assess contractors and sub-contractors pre-qualifications
* Make recommendations to the resident engineer regarding the selection and approval of sub-contractors in coordination with and through consultations with owner/client representatives
* Review and understand all project contract documents, include drawings, shop drawings, composite coordinate service shop drawings, specifications, contract documents etc.
* Coordinate with other site architects and engineers before construction activities commence. Review related construction materials, technical data and material and finishes samples submitted by contractors
* Inspect related procured construction materials delivered to the site, to ensure compliance against ministerial requirements and specifications/contract documents/approvals
* Involved in the planning, designing and construction of buildings. Compile data for architectural plans, specifications, cost estimates, reports etc.

**Key Achievements:**

* Made vital contribution in architectural and ID Design, IFC production for architectural and ID drawings at various stages of concept design, schematic design, design development, tender documentation
* Interacted with various departments of architecture design, interior design, structures, MEP and site supervision in order to achieve the set goals
* Combined third party program into a Master Program in P6 as well as actively involved in vendor selection, project monitoring using baseline, risks, subcontractor coordination, resource allocation, basic quantity estimation, drawing & material approval

**Key Projects:**

* **Marassi Shores; Duration:** 24 months**; Stage:** Progress**; Revenue:**16 Million BD

**Description:** High End flats and penthouses

* **NDC; Duration:** 30 months**; Stage:** Design Development**; Revenue:**25 Million BD

**Description:** National Defence College Abu Dhabi

* **2 VVIP Palaces; Duration:** 36 months**; Stage:** Commissioned**; Revenue:**27 Million BD

**Description:** Palace for Royal Family Riffa

* **QP2; Duration:** 32 months**; Stage:** Tender**; Revenue:**24 Million BD

**Description:** Palace for Royal Family Qatar

* **P 123; Duration:** 24 months**; Stage:** Design Development**; Revenue:**12 Million BD

**Description:** Palace for Royal Family Riffa

* **41 storey; Stage:** Construction

**Jul 2009 – Nov 2016: Decovar Orient as Planner Coordinator Architectural & ID**

**Key Deliverables:**

* Draft Outline Programme with the directors of design and architecture and specify time and resource needed
* Coordinate with the project team in the development of preliminary and final documents that fosters and maintains a collaborative professional working relationship with the project leadership teams
* Support the delivery of major building planning related projects, and/or lead technical work packages related to the candidate’s field of expertise in Building and Interiors planning.
* Train, develop, and supervise more junior planners. This includes checking of their work to ensure a high quality output.
* Project manage small or medium scale projects, responsible for the delivery and profitability of the project. This includes planning of resources and budgets as well as the day-to-day management and coordination of different sub-teams (if applicable).
* Interface with the client or key project stakeholders, including presenting technical results, as well as being a key point of contact when acting as project manager.
* Assist in the production and submission of proposals, including the organisation of the bidding process in line with typical internal procedures.
* Assist business development activities using planning as a presentation toolPlan and prepare application for building permits and agreements. Liaise with local government, attorneys, architects, town planners, and construction teams

**Key Achievements:**

* Contributed with various departments of Project Management, architecture design, interior design, procurement and site. Merged third party program into a Master Program
* Observed project using baseline, progress reports & charts, S curve development as well as risks analysis
* Supervised the entire gamut of subcontractor coordination, resource planning, implementation, delay analysis and solutions
* Involved to evaluate and manage cost time projections, cash flow, quantity estimation, maintaining resource logs, drawing & material approval
* Designed and improved schedule using Primavera P6 based on zoning plans as well as retained master schedules for various projects

**Key Projects:**

* **SPM; Duration:** 12 months**; Stage:** Commissioned**; Revenue:**10.9 Million BD

**Description:** Sakhir Palace Majlis for RC

* **ASP; Duration:** 18 months**; Stage:** Commissioned**; Revenue:**7.8 Million BD

**Description:** Al Shahama Palace Abu Dhabi

* **PSK; Duration:** 10 months**; Stage:** Commissioned**; Revenue:**3.8 Million BD

**Description:** Palace Sheikh Khalid

* **SNKM; Duration:** 11 months**; Stage:** Commissioned**; Revenue:**3.1 Million BD

**Description:** Sheikh Nasser Khalid Majlis

* **SPMCC; Duration:** 8 months**; Stage:** Progress**; Revenue:**7.1 Million BD

**Description:** SPM Conference Centre

* **TRC; Duration:** 6 months**; Stage:** Progress**; Revenue:**1.6 Million BD

**Description:** Tent Recreation Centre

* **MNR; Duration:**10 months**; Stage:** Design stage**; Revenue:**4.2 Million BD

**Description:** Sheikha Muneera Residences

* **CIZS; Duration:** 6 months**; Stage:** Commissioned**; Revenue:**1.7Million BD

**Description:** Clubhouse at Safra

**PAST EXPERIENCE**

**Jun 2008 - Jul 2009: Ajmera Mayfair Global Reality as Design Coordinator**

Acted as a consultant SOM of New York for managing and supervising project value and built up area

**PROMINENT PROJECTS**

* **BCCI Towers; Organization:** Arif Sadiq Design Consultants**; Duration:** Mar 2003 - Jul 2003

**Role:** Concept Designer**; Revenue:** 8 Million BD

**Description:** Office Tower with Auditorium 50000sqmt

* **Kanoo Residences; Organization:** ASDC**; Duration:** Mar 2003 - Jul 2003

**Role:** Concept Designer**; Revenue:** 5 Million BD

**Description:** Residential tower Juffair

* **Ziebart Car Showroom; Organization:** ASDC**; Duration:** Mar 2003 - Jul 2003

**Role:** Working drawings**; Revenue:** 0.5 Million BD

**Description:** Car Service center

* **Jidda Island Saloon; Organization:** Habib Associates**; Duration:** Jun 2001 - Feb 2003; **Role:** Interior Designer

**Description:** Prestigious design for Prime Minister

* **Teatro Cafe; Organization:** Habib Associates**; Duration:** Jun 2001 - Feb 2003; **Role:** Interior Designer

**Description:** Restaurant Design in Dana Mall Bahrain

* **Bahrain National Museum; Organization:** Habib Associates**; Duration:** Jun 2001 - Feb 2003; **Role:** Interior Designer

**Description:** VIP lounge, Auditorium, Café, Antique shop

* **Nafees Medical Centre; Organization:** Habib Associates**; Duration:** Jun 2001 - Feb 2003; **Role:** Interior Designer

**Description:** Cosmetology Clinic

* **Sunset Beach Chalet Riyadh; Organization:** Havelock AHI**; Duration:** Jul 2002 Oct 2002; **Role:** Interior Designer

**Description:** Furnishings

* **Jeep Showroom; Organization:** Bin Ghanem Consulting Qatar**; Duration:** May 1999 - Jul 2000

**Role:** Design / Coordination**; Revenue:** 5 Million BD

**Description:** Showroom cum Offices Eleven Storey Building

* **Al Wajbah PK1-2/159; Organization:** Gulf Timber Qatar**; Duration:** Apr 1997 - May 1999

**Role:** Interior Designer**; Revenue:** 3 Million BD

**Description:** Palace for HH Sh Jassim Bin Jabor Al Thani

* **Sh Sultan Bin Zayed UAE; Organization:** Gulf Timber Qatar**; Duration:** Apr 1997 - May 1999

**Role:** Interior Designer**; Revenue:** 5 Million BD

**Description:** Three palace Interiors Joinery & Interior coordination

* **Conference Centre Doha; Organization:** Gulf Timber Qatar**; Duration:** Apr 1997 - May 1999

**Role:** Interior Designer**; Revenue:** 4 Million BD

**Description:** Doha Sheraton Conference Centre, Panelling, Doors etc.

**ACCREDITATION**

* LEED AP BD+C 11107811
* LEED GA 11107811-GREEN-ASSOCIATE
* PMP (Project Management Professional, USA) No 502236
* COEPP (Committee for Organizing Engineering Professional Practice Bahrain) EPP/FB/95/ID/02-B
* CA (Council of Architecture, India) CA/14058
* AIIA

**VOLUNTARY ASSIGNMENTS**

* Delivered Seminar on Green Buildings and Architecture in Bahrain Society of Engineers
* Conducted AMIE (Engineering Degree) exams in Indian Embassy

**MEMBERSHIP**

* Active member of Migrant Workers Protection Society MWPS

**AWARDS**

* Design Ideas 1990 for Low Cost Housing (commendable entry) and achieved award for the same
* Awarded by Dr APJ Kalam, Ex President of India, for valuable contribution to the Society of Engineers, Bahrain

**IT SKILLS**

* MS Office suite (Word, Excel, Power point)
* Acad 2015, 3dstudio Max, Primavera6, MS Projects, Photoshop, Revit, Adobe Photoshop

**EDUCATION**

* LEED AP BD+C, US Green Building Council, 2016
* Finance Fundamentals, Michigan University Coursera, 2013
* Primavera6 Certification, Al Moalem Institute, 2007
* PMP (Project Management Professional), PMI-Project Management Institute USA, 2007
* MS Projects Certification, New Horizons Computer Institute Bahrain, 2003
* Post Graduate in Planning, School of Planning & Architecture Delhi, 1990
* Bachelor of Architecture, VNIT Nagpur India, 1989

**PERSONAL DETAILS**

**Date of Birth:** 8th Oct 1965 **| Nationality:** Indian **| Linguistic Abilities:** English and Hindi

**Marital Status:** Married **|** **Driving License:** Valid Bahraini License

**References Available On Request**