

Circulam Vitta

Regimone.C.L

Flat # 02, Building Number # 2945

Road # 1855, Block # 318

Hoorah, Manama, Bahrain.

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Profile.	<ul style="list-style-type: none"> ❖ Young and dynamic individual with Diploma in Electrical Engineering. And doing IFMA Course in Facility Management. Specialized in MEP Maintenance like High raised building Facility, Telecommunications Projects with Installations , Operation & Maintenance, Oil & Gas Projects Maintenance and Other MEP Projects. ❖ 23+ Years of rich experience in Facility Management, Maintenance Management, Operations Management, Project Planning Management and HSE (Health, Safety and Energy Management. Presently designated as Assistant Operation Manager with M/s Mi Contracting and M/s Palma Trading at Adliya, Manama, Kingdom of Bahrain.
Objective.	<ul style="list-style-type: none"> ❖ Being a committed team player, want to be a part of a renowned organization, to contribute towards the growth of the Organization, based on my expertise and to further my personal capabilities by learning from the new exposure within the structured framework of the organization.
Key Skills and Management.	<ul style="list-style-type: none"> ❖ Significant experience & Expertise in planning and Execution of projects ,business process re-engineering , Maintenance of Sub stations ,Maintenance of machineries, Building maintenance ,High rise commercial and Residential Towers, Facility management and Safety managements. ❖ Proficiency in designing maintenance strategies, procedures and methods, diagnosing breakdown problems, monitoring and controlling maintenance costs. ❖ Hands on experience in achieving high productivity with management of men, Materials and Machines. ❖ Well versed with Asset Management, Energy Audit, Black Building Tests, ISO, Route Cost Analysis, Key Performances Indicators, Computerized Management System, MS Office, and Oracle. ❖ A team player and leader with exemplary interpersonal, analytical and problems solving skills. ❖ Meeting objectives, Identifying problems, Promoting solutions, managing change Motivating and developing staff, Well-developed and effective communication skills. Thrive in deadline-driven Environments. Excellent Team-Building Skills.
Computer Proficiency.	<ul style="list-style-type: none"> ❖ MS Office - Word, Excel, Power Point and Internet & E-mail operations. ❖ Desk Top Publishing : Photoshop, Coral Draw, Page Maker(DTP) ❖ Financial Accounting: Maximo, Tally, Oracle , Peachtree, Asset.

Employment History.

- ❖ Presently working with M/s **MI Contracting** and M/s **Palma Trading** as Assistant Operation Manager since 9th July 2017 Onwards.
- ❖ **M/s Projacs International** as a Sr.Facility Engineer/Property Manager 5th May 2013 to 15th June 2017 at **Trust Tower & ABG Head office in Bahrain Bay (4 Years)**.
- ❖ **M/s Operators Qatar Facility Management.L.L.C**, Pearl Qatar as MEP Maintenance Engineer (Facility Supervisor) Jun 2012 to Apr 2013 (0 years - 10 months).
- ❖ **M/s VIDEOCON TELECOMMUNICATIONS LTD** as Asst.Manager Aug 2009 to Jun 2012 (2 years- 10 months) In Kerala Circle.
- ❖ **M/s ARABIAN FAL COMPANY SAUDI ARAMCO** as Project In charge Jan 2008 to Apr 2009 (1 year- 3 months) at Damam-Rastanoora, KSA.
- ❖ **M/s NORTEL NET WORKS** as Assistant Project Manager Mar 2006 to Jan 2008 (1 years - 10 months).
- ❖ **M/s TATA TELE SERVICES LIMITED** as Zonal Head at Hyderabad and Kerala Circle Jan 2000 to Mar 2006 (6 years - 2 months).
- ❖ **M/s SANGHI SPINNERS INDIA LTD**, Hyderabad, India as Shift In charge Dec 1995 to Dec 1999 (4 years- 0 months).

Technical Experience

Facility Management.

- ❖ Managing the relationships with clients and deliver the expectations.
- ❖ Ensuring contractual obligations, Control of KPI and SLAs related with contractual obligations.
- ❖ Coordination and control of the sub contractors and sub contractors managements.
- ❖ Staff Management, Development, Training and motivation of the staff.
- ❖ Mobilization to the new projects, Preparations of the defect/condition reports & Implementation of operation strategies.
- ❖ Business development presentations on Facility management, attending the tender meeting, Site inspections and tendering for new projects.

Maintenance Management.

- ❖ Planning and effecting preventive maintenance schedule to increase machine up time /equipments reliability.
- ❖ Using the Computerized Maintenance Management System to manage the Maintenance management.
- ❖ Directing and instructing maintenance Engineers/Supervisors monitoring expenses with optimum utilization of resources.
- ❖ Preparation and implementation of Asset Management System for all machineries /Equipments
- ❖ Implementation of Monthly and Yearly calendar system for planed preventive maintenance
- ❖ Implementation of predictive Maintenance technique to predict any kind of failure in equipments
- ❖ Implementation of root Cause analysis technique the real cause of failure.

PROJECT PLANNING AND MANAGEMENT

- ❖ Project expansion, modernization, installation and commissioning of

equipment /Systems.

- ❖ Managing activities right from the conceptualization stage to execution involving finalization of technical and manpower planning
- ❖ Assisting in minimizing bottlenecks for productivity with optimization of men, material and machine.
- ❖ Ensuring execution of activities /Project within time and budgetary parameters.

QUALITY ASSURANCE/ SAFETY OPERATIONS /IT OPERATIONS.

- ❖ Monitoring implementation and documentation of quality systems like ISO as per the set standards.
- ❖ Handling computerized Maintenance Management Systems software ORACLE since more than 9 years.
- ❖ Reviewing the operational practice, identifying the areas of obstruction /quality failures and advising on system and process change for qualitative improvement and energy conservations.
- ❖ Carry out the energy audit of the projects and implementation of the recommendations.
- ❖ Preparations of the safety documents like Evacuation plans HSE Manual, HSE Policy etc. For the new projects.
- ❖ Synchronizing and interacting with statutory bodies and departments like Water and Electricity department, Civil defense, Corporation.

Academic Qualifications.

- ❖ **Diploma In Electrical** from Kerala University, Kerala, India.

Languages Known as.

- ❖ English, Hindi, Malayalam, Telugu and Tamil

Personal Informations.

- ❖ 23+ Years of, Hardworking and honest. Seeking additional responsibilities in the fast-paced and challenging environments. Ability to work cross-functionally with minimal supervision.

Date of Birth	14th February 1976.
Passport Number	New Passport - Z3837099 Old Passport - 64515482.
Nationality	Indian
Marital Status	Married.
Religion	Christian, Orthodox.
Driving License	Bahrain Driving License- 760261458 Indian Driving License (39/250/2007)

- ❖ I do here by declare that all the above-furnished details are true to my best of knowledge and belief.

Regards,

Regimone.C.L
Bahrain.

00973 3885 0947 or 3544 3604.