

## CURRICULUM – VITAE

### SHAMS TABREZ ALAM

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Jeddah 21412, Saudi Arabia

**TOTAL EXPERIENCE: 20+ YEARS**



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**OBJECTIVE:** *To pursue a highly challenging and creative career, where I can apply my existing knowledge and creativity, acquire new skill, and contribute effectively to the organization.*

### TECHNICAL QUALIFICATION

- B.Sc. Engineering in CIVIL from Aligarh Muslim University, Aligarh INDIA in 1998 with first division.

### EDUCATIONAL QUALIFICATION

- S.S.S.C.E. (10+2) from Aligarh Muslim University, Aligarh in 1992
- S.S.E. (Matriculation) from Bihar Board, Patna in 1988

### TRAININGS:

- : OHSAS 18001:2007 requirement & Hazard Identification and Risk Assessment
- : ISO 9001 Awareness training Year 2001 Version
- : Claim Management (PM CLAIM-E) (PMCLAIM-C)
- : Project Planning & Controlling. (PMCONTRLE)
- : Basic of Project Management. (PMA-E)
- : Proposal Management (PMPROP-E)
- : Leadership in Projects.
- : Techniques and Method of Risk Management

### WEB-BASED TRAINING:

- : Global Bribery and Corruption Awareness
- : Business Conduct Guidelines
- : Global Competition
- : Protection against Social Engineering
- : Secure through out the day Part 1
- : Secure through out the day Part 2
- : Organization, compliance & management

### MAJOR PROJECT COMPLETED:

- Construction of New 380/110/13.8 KV BSP Substation at Hunyan Makkah.
- Construction of New Jeddah Central 380/110/13.8 KV BSP Substation
- Construction of Shoaiba III 380 KV substation for Shoaiba II power plant
- **Construction of SS 10 J & SS 101 (380 / 115/ 34.5/13.8 KV Substation, 1.6 KM duct Bank, Transmission line, Roads, Yards & Utilities) for Roya Commission Yanbu**
- Construction of four nos. of new 110 KV/13.8KV Substation turnkey basis in Jeddah for Saudi Electricity Company.

- Construction of Silos by slip form method for Vedanta Alumina Refinery & Power Project. Lanjigarh, Orissa.
- Construction of Blower room and three-story Control room building.
- Construction Substations.
- Construction of foundation of Bauxite handling / Grinding structures
- Construction of foundation for GSC.
- Construction of kiln foundation and superstructure for 350 TPD Sponge iron factory.
- Construction of three story control room /Administrative building of substation.
- Construction of ESP unit, Product separation building, Coal shed, Day bin, Crusher house
- CC Road, Water Tank, Gas Cooling Tower, Cooler ID Fan, Water Basin and conveyer footing.
- Laying of 20 Km water pipe line.

## **EMPLOYMENT RECORD (TOTAL EXPERIENCE: +20 Years)**

### **1. Period Of Service :01<sup>st</sup> February 2017 to till date**

**Employer** : **Hitachi T & D System Saudi Arabia**

**Jeddah – Saudi Arabia**

**Position Hold** : **Manager-Civil**

#### **1.1- Responsibilities : Lead the Civil department.**

- Manage the Civil department, take responsibility for the development of the department at strategic, tactical and operational levels and acquire new commissions, on the basis of the Balanced Score Card / Operational Plan and within the office plan, with the approval of the Board of Management and the Office Director, in order to achieve an optimum performance of the department and contribute to the profitability.
- Monitor and analyze project field implementation and progress and advises Construction Section Manager or Site Manager of potential critical technical problems and issues in meeting schedule, budget, or specifications, and recommends action plans as appropriate.
- Coordinating with the engineering team and original designers to address any design deficiencies promptly avoiding any cost impact and ensure design deliverables are submitted by design consultant in a timely manner with minimum impact on project progress milestones.
- Manage the bid qualification process for new opportunities
- Manage the virtual bid term inputs from variety of stakeholders, typical involving contribution from sales, marketing, product teams, finance, commercial, legal and delivery.
- Preparing and reviewing the commercial aspects of bid, ensuring all services are included in final price to customer.
- Risk tracking and management throughout the bid process.
- Prepare the BOQ of the projects.

### **2- Period of Service: 02<sup>nd</sup> October 2006 to 31<sup>st</sup> January 2017**

**Employer** : **SIEMENS LTD.**

**Energy Transmission – Saudi Arabia**

**Position Hold** : **Construction Manager - Civil**

#### **2.1- Responsibilities:**

- Ensures Contractor meets and fulfills project goals, design specifications and contractual obligations – such as construction management activities and methodology, budget and schedule requirements, field operations, Owner’s procedures, quality control and Safety.
- Develops a close working relationship with contractor. Provides project management guidance in interpretation of specifications, procedures, methods, schedule, and productivity. Reviews problems with contractor to determine whether proposed remedies are adequate for resolution.
- Receive, initiates and routes all correspondence and submittals between Contractor and Owner.
- Review shop drawings / as-built drawings, material submittals and technical or contractual clarifications submitted by contractor, and coordinates and routes for approval of same.
- Review and recommends approval of Contractor’s Monthly Invoices.
- Represent Construction Department at project related meetings such as pre-bid, post-award/kick –off, Coordination, technical and other required meetings with Owner’s departments or other contractors.
- Direct the implementation of policies and procedures issued by the Owner.
- Initiate, route for approval, and presents packages of Letter of Instruction, Approval or Change Order/Modification packages as needed.
- Compile technical data and produces Owner monthly reports.
- Supervise the Construction Engineers and Administrative support staff.

**3 Period of Service : 20<sup>th</sup> July 2005 to 1<sup>st</sup> October 2006 date**

Employer : **FFE MINERAL INDIA PVT.LTD.**

: Chennai - India

Position Held : **Asst. Manager – Civil**

**3.1 Responsibilities:**

- Handling large mechanized industrial, commercial / residential construction projects includes resources management, Project scheduling, developing, implementing process, managing quality , cost , time , funds & developing consultants relations.
- Co – ordinate with contractors, subcontractors, vendors, and inspection authorities.
- To check the contractors/ vendor’s bills, prepare the payment advice & send it to finance department
- Managed material flow to control inventory and minimize wastages, forecasted material and stores, made timely distribution plane, shifted, reconciled, reported and back loaded for stock.

**4. Period of service : 15<sup>th</sup> July 2003 to 22<sup>nd</sup> July 2005**

Employer : **NIXCON STEEL & POWER LTD.**

**New Delhi - India**

Position held : **Project Engineer – Civil**

**4.1. Responsibilities:**

- Management of all aspect of Plant construction covering site management, material flow & resources. Coordination, liaison with the consultants / contractor to execute high value integrated project within time and cost target.
- Planning & Execution of project viz. Lay-out Foundation & Fixing of plant and machinery.

- To check the contractors/ vendor's bills, prepare the payment advice & send it to finance department
- Selection of contractors & vendors.
- Liaising & coordination with various Gov agencies.
- To take permission of ROW from PWD, NHAI, Forest, Railways & Concerned Government agencies.

**5. Period of Service : From 1<sup>st</sup> Nov. 1998 to 14<sup>th</sup> July 2003.**

Employer : *Geotech Consultants Pvt. Ltd.*

Position held : **Project Engineer.**

**5.1- Responsibilities:**

- Geo-technical field investigation work, testing of soil/ Rock drilling & Land surveying for construction of roads, heavy structures/towers.
- To carry out the construction of different types of pile foundation works for Bridges, Tower & Storage tanks and High rise buildings.
- Testing of chemical composition of water & soil.
- Billings, follow up and collection of payment from client.
- Inspection and reporting of the progress made in the project under execution.
- Liaised with various Government for taking the permissions.
- To take permission of ROW from PWD, NHAI, Forest, Railways & Concerned Government agencies.

**5.2- Project Completed:**

- Geo-technical investigation of East – West corridor from Tees Hazari to Tri Nagar for DELHI METRO RAIL Project.
- Ground improvement work include stone columns, Bored cast in-situ RCC Piles and pile load tests for IOCL at Madanpur Khadar New Delhi.
- Surveying , soil testing , rock drilling & pile foundation from Delhi University to Central secretariat for DELHI METRO RAIL Project.
- Construction of bored cast in-situ RCC pile & Soil testing for NTPC at Vindhyanager
- Construction of bored cast in -situ RCC pile and soil testing for IOCL at Mathura refinery.
- Geo-technical investigation & Construction of bored cast in-situ RCC pile foundation work of Trinagar -Barwal corridor for DELHI METRO RAIL Project.
- Bored cast in-situ RCC pile at ISBT station for DELHI METRO RAIL Project

**6. PERSONAL DETAILS**

Father's Name	: Mr. Imam Hasan
Date of Birth	: 10 <sup>th</sup> February, 1975
Notice period	: One month
Permanent address	: At- Bherihari, P.O. - Gauripur Via – Sikta, Distt. – W. Champaran, Bihar – 845307
Nationality	: Indian
Religion	: Muslim
Sex	: Male
Marital Status	: Married
Passport No.	: P 9473288 (Valid up to 26/06/2027)
<b>Iqama Status</b>	<b>: Transferable</b>

Date : 22-01-19

Place : JEDDAH

(SHAMS TABREZ ALAM)