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Objective

Seeking a position as a Civil Engineer where extensive experience will be further developed and utilized.

Work experience

Ministry of Works

May 2017 — Present

Civil Engineer - Sanitary Operation and Maintenance Directorate

- Implement the operational programs as set by Operation and Maintenance of Tubli Plant Division.
- Assess and monitor the efficiency of the different treatment stages
- Assess and monitor the performance of the physical, chemical and biological stages of the treatment
- Supervise the collection of the plant operational data and coordinate with parties involved
- Coordinate with the maintenance team.

Manara Developments

September 2015 — May 2017

Officer - Construction Management Department

- Supervise the construction works of the company's various projects such as Wahat Al Muharraq, Wahati, Kenaz Al Bahrain and Investment Gate of Bahrain
- Regularly conduct site visits and attend meetings to evaluate the construction progress and review the interim payment upon it
- Prepare legal documents and review them
- Contact tenants to address all their maintenance requirements and coordinate with the contractor

Ministry of Works

July 2014 — August 2014

Trainee - Cost Engineering Directorate

- Conduct the Take-Off for several projects
- Prepare "probable cost" sheets
- Issue interim payment certificate for the contractors for construction and maintenance work
- Quantity Surveying

Manara Developments

July 2012 — August 2012

Trainee - Development Department

- Prepare Bill of Quantities and AutoCAD drawings
- Interior Design, Snagging and Take-Off for several projects

Education

Bachelor of Civil engineering

September 2010 — January 2015

University of Bahrain

Obtained the BSc with GPA 3.21 out of 4.00

Mathematics and Physics

September 2007 — June 2010

West Riffa Secondary Girls School, Bahrain

Earned a scholarship for the University of Bahrain, Civil Engineering major

Qualifications

- May 2017, Professional Certificate in "Construction Project Management" from Heriot Watt University Edinburgh, Scotland
- November 2017, Successfully passed "NEBOSH Award in Health and Safety at Work" course and got a qualification
- September 2018, Successfully passed "Fusion 360" course

Courses

- Project Management course held by the Project Management office in the Ministry of works, Nov 2017 - Dec 2017
- Portfolio and program management course that was part of the Dubai International Project Management Forum 4th Edition, Nov 2017
- Sophia Antipolis mentorship program in France, that was organized by Injaz Bahrain and Kuwait Financial House, Aug 2010

Organisations

- Member in Bahrain Society of Engineers since January 2018. Membership No.# G2783
- Technical supervisor in Ayadi Relief's youth project, Baitkum Baitna, that aims to renovate and restore homes for those in need since April 2017

Extracurricular activities

- Volunteered in organising the 17th Middle East Corrosion Conference & Exhibition in September 2018
- Volunteered in organising Gulf Engineering Forum 21 "Construction projects conflicts and how to solve them" in February 2017
- Volunteered in delivering one of Injaz Bahrain programs to Isa Town Intermediate girls school in December 2017. The program title was "It's my business"
- Volunteered in organizing "Bahraini women engineers and sustainable achievement with national foundations towards international competitiveness" conference that was held by Bahrain Society of Engineers on the 5th of November 2017
- Volunteered as a facilitator in "Molhem" career guidance program that is organized by Tamkeen in Youth city July & August 2017
- Participated as a volunteer in Ayadi Relief's youth project, Baitkum Baitna, to renovate and restore a house in need (2014)
- The president of the social committee in the College of Engineering Society in the University of Bahrain.(2013-2014)
- The president of "engineers avenue" event that was held by Engineering college society in University of Bahrain in April 2014

- The head of "volunteering race" activity that was held by Engineering and Literature colleges' societies in University of Bahrain in March 2014
- The head of "Handisawi day" event that was held by Engineering college society in University of Bahrain in February 2014
- The president of the activities committee in "society of engineering 11th Walkathon" in University of Bahrain in March 2013
- Volunteered as a children facilitator in the summer program " We were and we will be" organized by Eslah society in 2013
- The president of the activities committee in the National Day event in University of Bahrain December 2012
- Volunteered as a member in kids activities committee in P2BB "Proud to be Bahraini" event, March 2012
- Team leader of my group " The Dream" in "Rekaaz" campaign to promote morality which was under the title " Your friends are your reputation " in 2012
- A member in the Collage of Engineering Society in University of Bahrain (2011-2015)
- Member in AIESEC "French: Association internationale des étudiants en sciences économiques et commerciales (English: International Association of Students in Economic and Commercial Sciences)" (2011).
- A member in "The Dream" team in "Rekaaz" campaign to promote morality which was about being responsible in 2010
- Worked in ministry of education as a community service (2008/2009).
- A member of the school's student council, West Riffa Secondary School, Bahrain, (2007-2010).

Certificates & Awards

- Won the 4th place among 20 participants in the senior projects Exhibition of UOB (2015) Project Title: Investigating and Evaluating the Flooding Problem in Bahrain and Proposing a Drainage System Design to Recharge the Groundwater.
- "Team work" Award from "Rekaaz" campaign to promote morality which was under the title " Your friends are your reputation " in 2012

Additional Skills

- Fluent in Arabic and English
- Able to work well under pressure
- Able to work comfortably in teams and individually.
- MS Excel, MS Word, PowerPoint, AutoCAD & Internet
- Familiar with using STAAD PRO & Fusion 360
- Effective in planning and capable of making decisions individually if needed
- Good interpersonal relationships
- Site Supervision and Construction Management
- Operation and Maintenance
- Reports Conducting

Interests

- Reading
- Painting
- Tennis