



NILAY VAKIL

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Kingdom of Bahrain

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Into Interior, Exhibition and Entertainment Project Management since 1997...

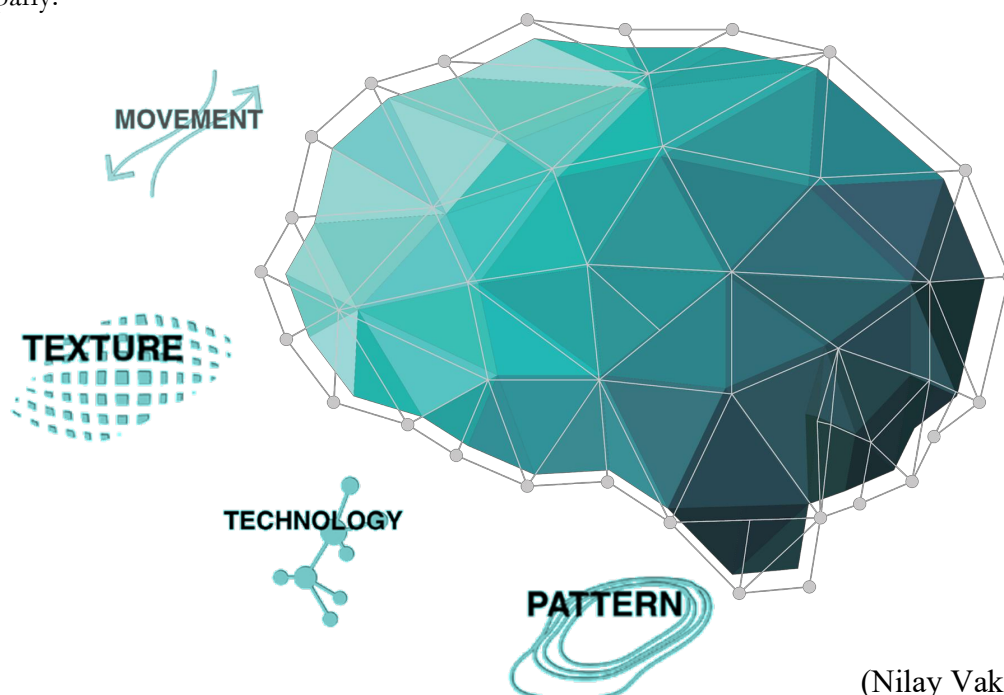
SENIOR PROJECT MANAGER

20+ years' experience project management professional, focused on delivering projects on time, to budget and the highest industry standards. Entrepreneurial, practical manager with progressive leadership experiences that have created a passion for surpassing service objectives via a combination of world class service delivery.

Core professional competencies include:-

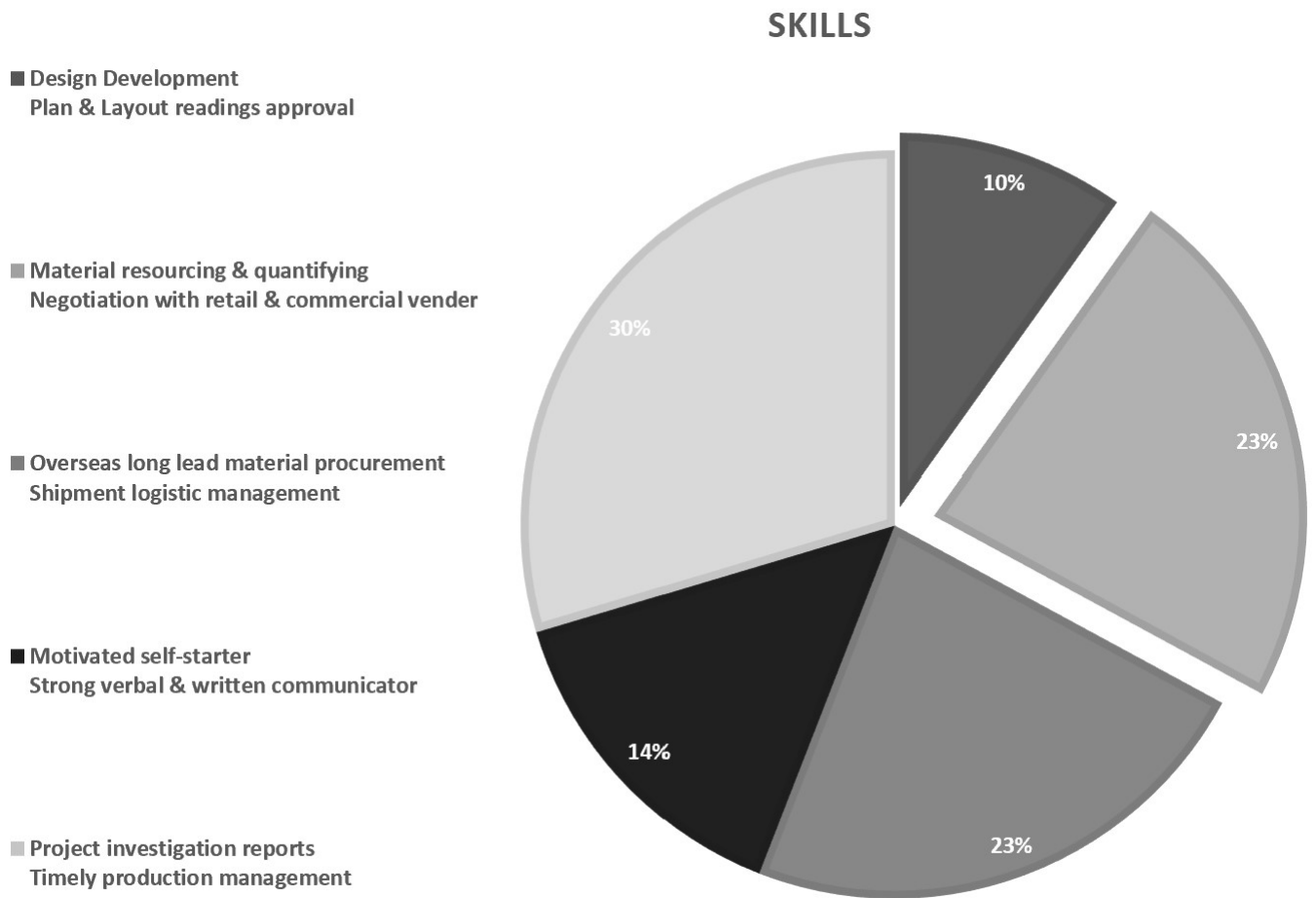
- Project & Operations Management
- Vendor Sourcing & Negotiating
- Team Building and Mentoring
- Design Development and Support
- Project Planning & Scheduling
- Customer Relations & Satisfaction
- Cost Management & Tendering
- Project Life Cycle End to End Delivery

Objective:- Seeking for an senior project operations manager position in a company that adores talented and experienced personal. Looking for a project management position in interior fit out, hospitality, commercial, retail and educational sectors. Seeking for a position in an organization where one can utilize their experience and expertise successfully, whilst maintaining the core standards of the organization. Alongside growth in expansion of knowledge and skills to ensure the growth of a company.



Skills:-

- Design development
- Material resourcing and quantifying
- Overseas long lead material procurement
- Estimation and Quantity Surveying
- Timely production management
- Drawing approval
- Negotiation with retail & commercial vender
- Shipment logistic management
- Strong verbal & written communicator
- Project reporting
- Knowledge of AutoCAD, Microsoft Office, MS Project & Multimedia



Experience:-

ID WORKS (Bahrain) : April 2017 to till date (Currently)
(Interior Design Consulting & Turnkey Project Contracting Company)

Designation: Senior Operations Project Manager – Office interior fit-out project.

Responsibilities: Client interaction; Tender analysis, Material procurement; Vender management; Final supervision & quality inspection.

Achievement:

- BNP Paribas at Bahrain Financial Harbor
 - Refurbishment of 5 floors offices at BFH – west tower
- Café and Training Hub at level 2 for BNP Paribas
- PWC office fit-out at Bahrain Financial Harbor (2019)
- Baker & Cook out-let at Inter-Continental Hotel, Al Khobar, KSA
- DHL – Warehouse and 5 floors Offices Fit-out,
 - approximate 9,200m2, at Al Khobar, KSA
- Red Sea – office fit-out at ITCC compound, 4th & 5th floor MU-04 tower, Riyadh, KSA
- BNET office fit-out at BATELCO, Hamala, Bahrain
 - Two floor complete refurbishment of office building
- NSSC – Riyadh, KSA
- NESTLE office at HSBC building Seef – Bahrain
- KAFD HQ level 6 & 7 – Riyadh, KSA

Relevant Experience:-

SUNLIGHT INTERIORS & EXHIBITIONS S.P.C.: May 2016 to April 2017

Designation: Interior fit-out Project Operation Manager.

Responsibilities:

Working with the management team. Improve the operational systems, processes and policies in support of organizations mission, support better management reporting, information flow and management, business process and organizational planning. Manage and increase the effectiveness and efficiency of Support Services, through improvements to each function as well as coordination and communication between support and business functions. Supervise and coach office team on a weekly basis.

Achievement: (successfully completion of below project)

- BMMI – Mina Salman (Bahrain) Refurbishment of trading shop out-let and new office, conference and store building.
- Maison Des Fleurs – Flower shop at Riffa (Barhian)
- Executive lounge – Bahrain International Circuit (Bahrain)
- Shop fit-out projects at Doha Festival City (Doha-Qatar)
 - Scotch and Soda
 - Momento
 - Pressto
 - Café coco
 - Starbucks

Relevant Experience: (Contd....)

BAHWAN FURNISHINGS & TRADING LLC. (Sultanate of Oman) : Nov 2013 to Apr 2016

Designation: Senior Interior Fit-out Project Manager. Reporting to AGM Projects.

Responsibilities: Client interaction, Vendor management, Coordinate with Internal design team and execution teams, Final supervision & quality management.

Achievement: (successfully completion of below project)

- GREENS RESIDENSTIAL DEVELOPMENT (Phase-I)
 - Project cost approximate 1900 thousand RO
- Apartment - type B1 – 14 buildings & type B2 – 4 buildings,
Town house – 14nos & Villa – 11nos
- PAPPA ROTI – At Muscat City Centre
- OTE group car showroom & back office Interior Fit-out (Phase-I)
 - Project cost approximate 800 thousand RO
 - Subaru main showroom and ground floor delivery area.
 - Hyundai main showroom and ground floor delivery area.
 - Back office at ground floor, 3rd & 4th floor.
- ORIGEM SHOWROOM - At Muscat City Centre
- BAHWAN TRAVEL FRONT OFFICE – Airlines Ticketing outlet
 - Project cost approximate 200 thousand RO
- AL HADITHA PETROLEUM - corporate head office Interior Fit-out work.
Complete interior fit-work work including – drywall partition, glass partition, joinery work, electrical & IT work, office furniture supply, etc.

JASAF (Bahrain) : Feb 2013 to June 2013 (Short term contract)

Designation: Senior Project Manager–5 Star Hotel interior fit-out works. Reporting to Project Director.

Responsibilities: Representing from owner’s office. The hotel project value 40 million US\$.

Achievement: (successfully completion of below floors)

- Four levels of Restaurant & Bar recreation, which includes different international food cuisines.
- Two levels of hospitality, which includes body spas & fitness centers.
- Complete floor of industrial kitchen.
- Hotel main reception.
- Guest room levels ID finishes coordination.
- Complete coordination and inspection for basic mechanical system.

ID WORKS (Bahrain) : Nov 2009 to Feb 2013

(Interior Design Consulting & Turnkey Project Contracting Company)

Designation: Senior Project Manager – Office interior fit-out project.

PICO International (Bahrain) : Sep 2008 to Mar 2009

(Event Management, Exhibition and Interior Design Consulting & Turnkey Project Contracting Company)

Designation: Project Executive (Interiors)

Relevant Experience: (Contd....)

Y. K. Almoayyed & Sons (Bahrain) : May 2006 to May 2008

(Interior Design Consulting & Turnkey Project Contracting Company): Kingdom of Bahrain.

Designation: Project Manager (Interiors)

➤ Home Country Experience :

Sthapati Interiors Pvt. Ltd.: July 2005 to May 2006

(Design Consulting & Turnkey Project Contracting Company): Ahmedabad, INDIA.

Designation: Project coordinator (Interiors)

Amit Gajjar & Architect: September 2004 to July 2005

(Interior Design Consulting & Contracting Company): Ahmedabad, INDIA.

Designation: Interior Designer, Project coordinator

➤ 1st Gulf Experience :

▪ **M. J. Décor Co:** August 2002 to May 2004

(Large scale Interior Contracting Company): Kingdom Of Bahrain.

Designation: Interior Designer, Project coordinator

➤ Beginners Jobs Experience at Home Country :

▪ **Parekh Décor:** January 2001 to July 2002

(Civil & interior Contracting Company): Ahmedabad, INDIA.

Designation: Interior Designer:

▪ **IDES:** November 1997 to April 2000

(Interior Design Project Managers): Ahmedabad, INDIA

Designation: Interior Designer Associate

▪ **Happy Home Decorators:** October 1996 to October 1997

(Interior Designing Company) Ahmedabad, INDIA.

Designation: Interior Designer : Entry Level

➤ **Expertise / Strength :**

Design Strength: Concept and Development, Layout, Construction documents and drawing management, Furniture & finishes selection and presentation.

Management Background: Basic familiar with quantity & cost estimation, Quote & price bid, Project execution & planning, Material management & overseas order placement and Procurement, Client & Consultant relations, Design & Execution team leadership.

Computer Knowledge: M S Project, Primavera, Auto CAD 2011 2D, M S Office, Multimedia, 3DS max, Photoshop.

➤ **Education Qualification :**

Qualification Institute	Location	Year	Grade/Percentage
Diploma in Advance Computer Arts	C-DAC Ahmedabad	2001	85% marks
Diploma in Advance Landscape	Institute of Creative Arts Ahmedabad	1997	Distinction
Diploma in Advance Interior Designing	Institute of Creative Arts Ahmedabad	1997	Distinction
Diploma in Interior Designing	IITC Ahmedabad	1996	81% marks
Architectural Engineering	IIMT International Institute of Management & Technical Studies	2019	Grade B

➤ **Addition Qualification :**

- Recommended for best Employee of the month (2008) at Y.K. Almoayyed & Sons.
- Elementary Drawing Examination (1989) Secured “C” Grade.
- Intermediate Drawing Examination (1990) Secured “B” Grade
- Akhil Bhartiya Shalakiya Sharad Shiyalu Ramotsav Yuvak Mahotsav (1990)
- Merit Card from N.R.Primary School for Art & Craft.

➤ **Personal Info :**

Married, One child, Good Health, Height: 170cm, Weight: 75 Kg
Gulf Driving License: 97052035 – SULTANATE OF OMAN (Valid till 21/11/2023)
Gulf Driving License: 760624941 – KINGDOM OF BAHRAIN (Valid till 25/05/2023)

➤ **Contact Info :**

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GSM : +973 – 38363016 (Bahrain)

Yours Truly,

Nilay Vakil

Major Accomplishment: -

YEAR	PROJECT	AREA (M2)	VALUE
2017	BNP PARIBAS	4,200	1,075K
2017	MASHREQ BANK	840	256K
2018	DHL FACILITIES-KSA	9,200	13,500K
2019	PWC-PRICE WATER COOPERHOUSE	700	160K
2019	RED SEA-KSA	4,200	28,700K </td
2020	BNET	3,000	1,000K

